

**CONNECTICUT HIGHER EDUCATION  
COMMUNITY SERVICE AWARDS  
2007 Fact Sheet**

The annual **Connecticut Higher Education Community Service Awards** will be held on **Tuesday, April 10, 2007**. The ceremony will be held at the Marriot Hartford-Rocky Hill in Rocky Hill. These awards are to recognize volunteer service in the higher education community completed between Spring semester 2006 through Fall semester 2006.

There will be three categories for awards:

- Individual students who have outstanding records in community service;
- Groups of students with outstanding records in community service;
- Special Awards to honor faculty or college/university staff who are recognized leaders in community service by their personal contributions and institutional commitment.

Each campus may submit a total of two student nominations, two student group nominations and one special nomination to the Department of Higher Education for consideration as state Award Recipients. All applications **must** be submitted by the designated Community Service Network representative on campus. All nominees and their nominating institutions, submitted by the Community Service Representative, will be recognized at the award dinner.

A letter of endorsement **must** be received for each nomination from the institution's president or designee. Please note: The nomination will not be accepted unless the letter of endorsement is received on or before March 2.

For each student or student group nomination, the designated Community Service Representative **must** complete an online application form with a short narrative clearly describing the service activity and community benefit.

The student categories will be judged by the Awards Review Committee for projects and activities that include one or more of the following accomplishments:

- a clearly defined project which has aided individuals or groups in the community or has aided environmental causes;
- development of a unique or original approach to effective community service;
- educational and/or organizational activities which have substantially increased student participation in community service;
- development of projects which have promoted diversity or pluralism in the community;
- development and implementation of projects, which address any number of pressing urban problems, included in the areas of education, health care, or community revitalization.

Activities submitted for consideration by the Awards Review Committee should not include work on campus projects which are of assistance to the institutional community only (for example, volunteer work in the campus alumni office), should not include partisan political activities, and should not include religious activities except where the activities relate directly to the larger community (for example, a church sponsored soup kitchen would benefit the larger community.)

Any nomination, student or special, where the nominee is receiving monetary payment or academic credit will be given consideration if activities demonstrate commitment above and beyond normal job or course expectation.

All applications **must** be submitted by the designated Community Service Representative. All nominations must be submitted to the Department of Higher Education through the online application at [www.ctdhe.org/cccs/csa07/csa07.htm](http://www.ctdhe.org/cccs/csa07/csa07.htm).

**Applications must be received by the Department of Higher Education by 11:59 p.m. on Friday, March 2, 2007. Endorsement letters must be received by 5:00 p.m. on March 2, 2007.**

All award recipients will be submitted by the Department of Higher Education and the Connecticut Commission on Community Service for the Daily Points of Light Awards.

**NO LATE NOMINATIONS WILL BE CONSIDERED DUE TO THE AWARDS TIMETABLE.**

For additional information or questions, contact Jason Rojas at 860-947-1826 or email [jrojas@ctdhe.org](mailto:jrojas@ctdhe.org)