

AFFIDAVIT OF REQUIREMENTS FOR SCHOOL CLOSURE

The School Owner, School Director and Campus Director must each complete this form if they are different individuals. Duplicate as appropriate. This affirmation is required to affirm the school administration's knowledge of their responsibilities in the event of a school closure.

Name of School: _____

Name of School Owner: _____

Name of School Director: _____

Name of Campus Director: _____

(a) A private occupational school shall notify the commissioner, in writing, at least sixty days prior to closure of such school. The private occupational school shall provide evidence prior to closing that: (1) All course work is or will be completed by current students at the school; (2) there are no refunds due any students; (3) all student records will be maintained as prescribed in section 15 of this act; (4) final payment has been made to the private occupational school student protection account; (5) a designation of service form has been filed with the commissioner; and (6) the certificate of authorization has been returned to the commissioner.

(b) Any private occupational school that fails to meet the requirements outlined in subsection (a) of this section shall be fined not more than five hundred dollars per day for each day of noncompliance and, pursuant to subdivision (6) of subsection (a) of section 10a-22c of the general statutes, as amended by this act, shall be ineligible to be issued a certificate of authorization upon application to operate a private occupational school. Funds collected pursuant to this subsection shall be placed in the private occupational student protection account established pursuant to section 10a-22u of the general statutes, as amended by this act.

(c) If the commissioner revokes a private occupational school's certificate of authorization, such school shall comply with the requirements of subsection (a) of this section. Failure to comply shall result in further penalties at the discretion of the commissioner.

AFFIDAVIT:

I have read the above statement, understand my responsibility as school owner, and agree to comply with the statute.

Signature: _____ Title: _____

Print name: _____

Attested:

Sworn/affirmed and subscribed before me this _____ day of _____, 20__

Notary Public: _____ ID# _____

Date of commission expiration: _____