

TO: Advisory Committee on Accreditation
FROM: Braden J. Hosch, Director of Policy, Finance, and Academic Affairs
DATE: June 10, 2011
SUBJECT: Revised plan for June 2011 ACA Meeting - Teleconference

The plan for electronic voting for the June 2011 Advisory Committee on Accreditation has been scrapped. Instead the ACA will be conducted as a teleconference to conduct its June business at the regularly scheduled time of **10 a.m. on June 16, 2011.**

DIAL-IN INSTRUCTIONS

Call toll free: 1-877-960-4760

Enter participant code: 831154

MEETING AGENDA

1. CALL TO ORDER – 10:00 a.m.
2. CONSIDERATION OF MINUTES
3. DISCUSSION
4. CONSENT AGENDA
 - a. Licensure Applications - *None*
 - b. Accreditation Applications
 - University of Connecticut, Tri-Campus** - Accreditation of a program in English, leading to a Bachelor of Arts (B.A.) degree
 - Holy Apostles Seminary** - Accreditation of a program in Pastoral Studies, leading to a Master of Arts (M.A.) degree
 - Albertus Magnus College** - Accreditation of a program in Writing, leading to a Master of Fine Arts (M.F.A.) degree

5. ACTION AGENDA – none
6. INFORMATION ITEMS
Monthly Update –please use the following link to access this information on our website:
<http://www.ctdhe.org/DHEWeb/AcademicProgramProposals.asp>
7. OTHER BUSINESS
8. [BOARD OF GOVERNORS RESOLUTIONS](#) – May 2011
9. NEXT ACA MEETING – September 15, 2011
10. ADJOURNMENT

STAFF REPORT: ADVISORY COMMITTEE ON ACCREDITATION

Institution: University of Connecticut, Tri-Campus
Item: Accreditation of a program in English, leading to the Bachelor of Arts (B.A.) degree
Date: June 16, 2011

Background

The University of Connecticut has applied for accreditation of a program in English leading to the Bachelor of Arts (B.A.) degree offered at the University's Tri-Campus. The program proposed for the Tri-Campus is identical to the degree in English offered by the University in Storrs. The English major at the Tri-Campus was licensed in December of 2008 for a period of three years.

The following was provided at the time of licensure:

Requirements under the Agreement Regarding Educational Programs in Waterbury

Because of concerns about potential overlap between programs at the University's Tri-Campus and programs offered by the Connecticut State University System, the Department of Higher Education, working in collaboration with all of the state's public colleges and universities, facilitated an agreement among all interested institutions for the focused development of educational programs at the Tri-Campus, particularly at the University's Waterbury campus. The development of this program and of other educational activities in Waterbury are therefore governed by the terms of the *Agreement Regarding Educational Programs in Waterbury*, signed in March 2000 by the University of Connecticut, the Connecticut State University, the Board for State Academic Awards, the Community College System, and the Department of Higher Education.

Additionally, the Connecticut State University System did not object to the creation of an English major at the University's Tri-Campus locations and expressed commitment to explore potential cooperation between the Tri-Campus program and student and faculty interests in the field at Western Connecticut State University.

The University was asked at licensure to explain how students who are enrolled at the Torrington campus managed to travel to other Tri-Campus locations to take advantage of all of the courses planned for the English major. The University reports that each campus has been able to offer enough courses to complete the major at their home campus. This has been beneficial to students for whom travel is not possible. However, the University also reported that students do take advantage of taking courses at other campuses, including the Storrs campus, in order to fulfill specific interests and to take courses in specialty areas, such as Medieval literature, which is especially strong at the Storrs campus.

Description

Purpose and Objectives

According to the University, the English major provides students with an opportunity to study the literary tradition of the English-speaking world and to develop and continue to refine critical thinking skills essential to a strong undergraduate education and to professions and careers after graduation. The major will also prepare students for graduate and professional study after graduation and for entry into various employment opportunities in which critical thinking and clear writing play an important role.

Administration

The program is overseen by the Chair of the English Department working in consultation and collaboration with the Director of each of the three Tri-Campus locations, in Torrington, Waterbury, and West Hartford.

Curriculum

The curriculum consists of 120 credits that include general education, major courses, and electives. To satisfy the English major, students must complete a minimum of ten, three-credit courses, at the 2000-level or above. Of those courses, one must be ENGL 2600 Introduction to Literary Studies; at least two courses must concern literature written before 1800; at least one course must concern ethnic or post-colonial literatures in English. Students are required, as well, to complete at least four courses representing a coherent area of study closely related to English but outside the English Department; for example, Communication Sciences, History, Journalism, Modern Languages, and so on. Students must also satisfy the University's requirements for second language competency; a writing competency; a quantitative competency; and content area distribution requirements.

Enrollment

The University projected an enrollment of 65 full-time students and 15 part-time students in the first year, and the actual student enrollment in the first year was 62 full-time and 14 part-time. The second year (Fall 2009) was projected to include 55 full-time and 20 part-time students, and actual numbers were 74 full-time and 7 part-time students. The Fall 2010 semester was predicted to have 65 full-time and 20 part-time students, and saw 91 full-time and 10 part-time students in the third year of implementation.

Resource Support

Faculty

The University reported a total of ten full-time English Department faculty members at the Tri-Campus (four at Waterbury, four at West Hartford, and two in Torrington).

Library

Each of the Regional Campuses maintains full library services and collections in disciplines that support the program in English.

Facilities and Equipment

Existing facilities and equipment are sufficient to support the program at the respective campuses.

STAFF REPORT: ADVISORY COMMITTEE ON ACCREDITATION

Institution: Holy Apostles College and Seminary

Item: Accreditation of a program in Pastoral Studies, leading to a Master of Arts (M.A.) degree

Date: June 16, 2011

Background

The Board of Governors licensed a program in Pastoral Studies at Holy Apostles College and Seminary leading to a Master of Arts (M.A.) degree in December 2009 for a two year period until December 2011. Holy Apostles was established in 1956 as a seminary with college level programs for men entering the priesthood and has expanded to include degree programs for men and women who are not seminarians. The College currently offers associate, bachelor's and masters degrees as well as a post-masters certificate. Two of the master's programs are offered on-line. Over the years, there has been a need to prepare lay ministry to serve in capacities traditionally served by members of the church, therefore the College has developed programs that will help to support the church with its many roles.

Description

Purposes and Objectives

The purpose of this program is to prepare graduates for leadership in Roman Catholic parishes through theological education and specialized training. There are three areas of concentration: Pastoral Ministry, Religious Education, and Parish Administration.

The College has identified goals for each of the concentrations:

- The Pastoral Ministry concentration is designed to prepare individuals to assume roles as Church ministers for parishes, hospitals, schools, nursing homes and prisons.
- The Religious Education concentration prepares graduates to assume roles as Church Director of Religious Education, RCIA Coordinator, catechist for parish Religious Education programs, and/or teacher of religion in Catholic schools.
- The Parish Administration concentration enables graduates to effectively provide parishes with direction and support on accounting and financial matters to assist them in the stewardship of their economic resources.

Administration

The Vice President for Administrative Affairs, Dr. Papillo, has oversight for the day-to-day operation of the program. He is an ordained permanent deacon in the Archdiocese of Hartford, holds a Ph.D. and a law degree. Dr. Papillo is a full-time member of the faculty.

Curriculum

The program in Pastoral Studies is 39 credit hours. The core curriculum consists of 24 credits including a 3 credit course in Field Education and 15 credits in one of the areas of concentration (Religious Education, Pastoral Ministry or Parish Administration). In the Fall of 2010, a program modification was submitted by the College to further strengthen the program by refining the curriculum, to place greater emphasis on the practical areas within each concentration. There was a slight de-emphasis on the core curriculum which did not alter the total number of credits required to complete the program. The curriculum is attached.

Enrollment

The College advised they did not enroll students until the Fall of 2010. They did not have the faculty in place and a decision was made to further review the curriculum. The College anticipated a first year enrollment of nine students and they enrolled seven students. Projections for Fall 2011 are for 18 students, and while the college has received many phone calls of interest they advise they are unable to estimate the expected enrollment numbers at this time.

Resource Support

Faculty

There are 15 full-time faculty who teach in the program. The college has interviewed and plans to hire adjunct faculty for positions in the parish administration concentration for Fall 2011.

Library and Learning Resources

There are no changes to report.

Facilities and Equipment

There are no changes to report.

Holy Apostles College and Seminary/ M.A. Program in Pastoral Studies

CURRENT COURSE LIST

Core Curriculum (24 Credits)			
STM 622	Compendium of Moral Theology	3	Rev. Brian Mullady, Ph.D. (Dogmatic and Moral Theology)
STM 805*	Catholic Social Ethics	3	Dr. Cynthia Toolin, S.T.L. (Moral Theology), Ph.D. (Sociology)
STM 807	Contemporary Moral Issues	3	Dr. Ronda Chervin, Ph.D. (Philosophy)
CH 901	The Church in America	3	Rev. Maurice Sheehan, D. Phil., Oxford (Church History)
SS 636	New Testament Themes	3	Dr. Alphonso Pinto (Instructor, Moral Theology), S.T.D., Dogmatic Theology, Pontifical University of the Holy Cross, Rome, Italy
STD 805*	Fundamental Doctrines of the Catholic Church	3	Dr. Cynthia Toolin, S.T.L. (Moral Theology), Ph.D. (Sociology)
PM 500	Pastoral Ministry	3	Rev. John G. Hillier, M.A. (Systematic Theology)
PS 701	Field Education in Pastoral Ministry	3	Sr. Mary Anne Linder, M.Ed. (Education), M.T.S. (Masters of Theological Studies)
Concentration in Religious Education (15 Credits)			
PS 609*	Sacraments and the Pastoral Life of the Church	3	Dr. Alphonso Pinto (Instructor, Moral Theology), S.T.D., Dogmatic Theology, Pontifical University of the Holy Cross, Rome, Italy
PS 620	Characteristics of Contemporary Youth	3	Dr. Ronda Chervin, Ph.D. (Philosophy)
PS 702	Catechetics	3	Sr. Mary Anne Linder, M.Ed. (Education), M.T.S. (Masters of Theological Studies)
PS 704	Media and the Learning Environment (Elective)	3	Fr. Sergius Halverson, Ph.D. (Homiletics)
PS 799	Directed Study in Religious Education (Elective)	3	Sr. Mary Anne Linder, M.Ed. (Education), M.T.S. (Masters of Theological Studies)
PS 503	Leadership in the Christian Community	3	Very Rev. Douglas L. Mosey, Ph.D. (Theology)
Concentration in Pastoral Ministry (15 Credits)			
PM 501	Human Development and Interpersonal Relations for Ministry	3	Dr. Angelin Arden, Ph.D. (Psychology)
PM 503	Ethics in Pastoral Ministry	3	Dr. Ronda Chervin, Ph.D. (Philosophy)
PM 504	Theology of Ministry	3	Rev. John G. Hillier, M.A. (Systematic Theology)
RS 502	Youth Ministry	3	New Faculty
PM 506	Crossing Cultural Boundaries: Ministry at the Margins	3	Fr. Luis Antonio Luna Barrera, Ph.D. (Theology)
STD 614	World Religions and Interreligious Dialogue	3	Dr. Cynthia Toolin, S.T.L. (Moral Theology), Ph.D. (Sociology)
Concentration in Parish Administration (15 Credits)			
PS 602	Administration and Management of the Catholic Parish	3	Dr. James F. Papillo, J.D. (Law), Ph.D. (Psychology)
PS 604	Financial Management of the Catholic Parish	3	New Faculty
PS 503	Leadership in the Christian Community	3	Very Rev. Douglas L. Mosey, Ph.D. (Theology)
PS 606	Catholic Parish Development	3	Dr. James F. Papillo, J.D. (Law), Ph.D. (Psychology)
PS 607	Data Management in the Catholic Parish	3	New Faculty

*Course numbers with an asterisk are courses available through Holy Apostles' Distance Learning (DL) Program.

STAFF REPORT: ADVISORY COMMITTEE ON ACCREDITATION

Institution: Albertus Magnus College

Item: Accreditation of a Program in Writing, leading to the Master of Fine Arts (MFA) degree

Date: June 16, 2011

Background

The Board of Governors licensed a program in Writing at Albertus Magnus College leading to a Master of Fine Arts (MFA) degree, in January 2010, for a two year period, until December 2011. The Writing program is a natural outgrowth from the existing Liberal Arts programs offered at the undergraduate and graduate levels. Of the 26 undergraduate programs in Liberal Arts, one included an English major with a concentration in Creative Writing. The College has a long-standing commitment to excellence in written communication with a highly qualified faculty, who are committed to the craft of teaching at both the undergraduate and graduate levels. In addition, the institution has a core of gifted writers with publishing records in fiction, poetry and non-fiction.

Description

Purposes and Objectives

The low residency model of this program continues a long tradition at Albertus Magnus of designing programs with delivery modalities that will allow working adults, access to high quality education. The College utilizes a “blended” approach to course delivery, which combines intensive on-ground coursework on three Saturdays, during a traditional semester, that is supplemented and enhanced by web-based mentoring, discussion, and class work.

Administration

The Director of the MFA in writing holds an MFA from the University of Arkansas and has been a member of the Albertus Magnus College faculty since 2002. In 2009 he was the recipient of a Fellowship in Creative Writing from the National Endowment of the Arts.

Curriculum

Article I. The Master of Fine Arts requires a minimum of thirty-six credits for completion.

It is designed to be delivered in a blended format and schedule that will maximize potential student success. Since licensure, the faculty have fully developed the curriculum and delivered one full year of courses (half the curriculum).

Curriculum:

1. <u>Process and Product</u>		Credits
EN 500	Writing Portfolio (1-2 cr.) <i>(required each semester of enrollment A minimum of 4 total credits required)</i>	4
EN 541	The Creative Process (4cr.)	4
2. <u>Genre Studies</u>		
EN 543	Seminar in Poetry I (4cr.)	
EN 643	Seminar in Poetry I and II (4 cr.)	
EN 544	Seminar in Fiction I (4 cr.)	
EN 644	Seminar in Fiction II (4 cr.)	
EN 545	Seminar in Nonfiction I (4 cr.)	
EN 645	Seminar in Nonfiction II (4 cr.)	12
	<i>(a minimum of 8 credits in one genre, plus 4 credits in a second)</i>	
3. <u>Professional Development</u>		
EN 547	Research for Writers: The Literacy Marketplace(4 cr.)	4
EN 549	Publicity and Promotion for Writers (4 cr.)	4
EN 692	Master Project (4-8 credits)	<u>8</u>
	<i>8 credits required</i>	
		36

Enrollment

	2010-11	2011-12
Projected Enrollments	8	12
Actual Enrollments	9	14

Resource Support

Faculty

There are five current faculty members, including the Director of the program teaching courses in this program. They all have degrees in areas related to their teaching assignment. Two of these faculty members have doctoral degrees and three have terminal degrees in their field.

Library and learning Resources

There are no changes to report.

Facilities

There are no changes to report.