

Board of Governors for Higher Education

Advisory Committee on Accreditation Minutes of the Meeting Thursday, December 16, 2010

The Advisory Committee on Accreditation met in the Board's Conference Room, Department of Higher Education, third floor, 61 Woodland Street, Hartford, at 10:00 a.m. on Thursday, December 16, 2010.

Members or alternates present: Shirley Adams, Ann Clark, David Dauwalder, Thomas DeFranco, John Donohue, Paulette Lemma, Robert Madden, Leon Newman, Judith Resnick, Martha Shouldis, and Abbey Zink.

Board Members present: none

Staff present: Patricia Santoro, Christine Thatcher

1. CALL TO ORDER

John Donohue called the meeting to order at 10:00 a.m.

2. CONSIDERATION OF MINUTES – Minutes of November 18, 2010

John Donohue called for approval of the minutes of November 18, 2010. Ann Clark moved approval and Leon Newman seconded; the motion passed with Shirley Adams and Judith Resnick abstaining.

3. DISCUSSION

4. CONSENT CALENDAR - None

5. ACTION AGENDA

Licensure Applications

a. Goodwin College - Licensure of an Organizational Studies program, leading to a Bachelor of Science (B.S.) degree

Patricia Santoro, Director of Academic Affairs, presented the application and introduced Janet Jefford, Vice President for Institutional Effectiveness, and Clifford Thermer, Program Director, who represented the College.

After discussion, the program was found to be in compliance with Board of Governors' approval standards. David Dauwalder moved approval and Judith Resnick seconded; the motion passed with Ann Clark abstaining.

Accreditation Applications

a. Sanford Brown College - Accreditation of a Certificate program in Medical Billing and Coding

Patricia Santoro presented the application. The College was represented by Kevin Clark, Director of Education, Venusa Toomey, Chair of Medical Assisting and Medical Coding and Billing, and Annabelle Babb, Lead Instructor.

After discussion, the program was found to be in compliance with Board of Governors' approval standards. David Dauwalder moved approval and Shirley Adams seconded; the motion passed unanimously.

b. Northwestern Connecticut Community College - Accreditation of a program in Nursing, leading to the Associate of Science (A.S.) degree

Patricia Santoro presented the application and introduced President Barbara Douglass, Patricia Bouffard, Dean of Academic and Student Affairs, and Connie Hotchkiss, Director of Nursing, who represented the College.

After discussion, the program was found to be in compliance with Board of Governors' approval standards. Martha Shouldis moved approval and Judith Resnick seconded; the motion passed unanimously.

Simultaneous Licensure and Accreditation Applications

a. Saint Joseph College - Licensure and Accreditation of a Dietetic Internship program, leading to a Graduate Certificate

Christine Thatcher, Associate Director of Academic Affairs, presented the application. The College was represented by Sandra Affenito, Acting Dean of the School of Health and Natural Sciences, Dan Nussbaum, Dean of Graduate Studies, Donna Corcoran, Program Director, and Margery Lawrence, Department Chair of Nutrition.

After discussion, the program was found to be in compliance with Board of Governors' approval standards. Shirley Adams moved approval and Abbey Zink seconded; the motion passed with Robert Madden abstaining.

6. INFORMATION ITEMS

7. OTHER BUSINESS

a. Proposed 2011 Meeting Schedule

Shirley Adams moved to accept the proposed 2011 Meeting Schedule for the Advisory Committee on Accreditation. Judith Resnick seconded; the motion passed unanimously.

8. BOARD OF GOVERNORS RESOLUTIONS – Meeting of November 17, 2010

9. NEXT ACA MEETING – December 16, 2010

10. ADJOURNMENT

The meeting adjourned at 10:34 a.m.