

Board of Governors for Higher Education

Advisory Committee on Accreditation

Minutes of the Meeting

Thursday, May 20, 2010

The Advisory Committee on Accreditation met in the Board's Conference Room, Department of Higher Education, third floor, 61 Woodland Street, Hartford, at 10:00 a.m. on Thursday, May 20, 2010.

Members or alternates present: Shirley Adams, Richard Bassett, Miller Brown, Susan Capasso, Ann Clark, David Dauwalder, John Donohue, Robert McCarthy, Martha McLeod, Leon Newman, and Joseph Paige.

Board Members present: None

Staff present: Michael Meotti, Carlota Schechter, Christine Thatcher

1. CALL TO ORDER

Miller Brown called the meeting to order at 10:07 a.m.

2. CONSIDERATION OF MINUTES – Minutes of April 15, 2010

Miller Brown called for approval of the minutes of April 15, 2010. Ann Clark moved approval and John Donohue seconded; the motion passed with Robert McCarthy and Martha McLeod abstaining.

3. DISCUSSION

4. INSTITUTIONAL ACCREDITATION APPLICATIONS

a. Gibbs College – Reaccreditation of the Institution

Christine Thatcher, Associate Director, Academic Affairs, presented the application and introduced President Kurtis Peterson and Kevin Clark, Director of Education, who represented the College. Tom O'Donnell, Vice President of Operations of Career Education Corporation also represented the Institution.

Christine Thatcher outlined the College's new focus on Health Careers and Kurtis Peterson discussed enrollment, sustainability, and assessment. After discussion, the Institution was found to be in compliance with Board of Governors' approval standards. Robert McCarthy moved approval and Martha McLeod seconded; the motion passed unanimously.

b. The Graduate Institute – Reaccreditation of the Institution

Carlota Schechter, Senior Associate, Academic Affairs, presented the application and introduced Chancellor A. Harris Stone, Andrew Summa, Vice President for Academic and Student Affairs, and Gina McCaffrey, Chief Operating Officer, who represented the Institute.

Carlota Schechter gave an overview of the site visit and visiting team's evaluation. The Committee discussed the Institute's strategic planning process, assessment, Board leadership, and the potential need for faculty waivers. After discussion, the Institution was found to be in compliance with Board of Governors' approval standards. David Dauwalder moved approval to reaccredit the Institution for one year. Robert McCarthy seconded; the motion passed unanimously.

5. PROGRAM ACCREDITATION APPLICATIONS

a. Gibbs College – Accreditation of a program in Medical Assisting, leading to the Associate of Science (A.S.) degree

Christine Thatcher presented the application. The College was represented by President Kurtis Peterson, Kevin Clark, Director of Education, and Venusa Toomey, Chair of Medical Assisting.

After discussion, the program was found to be in compliance with Board of Governors' approval standards. David Dauwalder moved approval and Robert McCarthy seconded; the motion passed unanimously.

b. Southern Connecticut State University – Accreditation of a program in Creative Writing, leading to the Master of Fine Arts (MFA) degree

There being no representation from the Institution, Robert McCarthy moved to table the item until the June 2010 meeting. Joseph Paige seconded; the motion passed unanimously.

6. SIMULTANEOUS LICENSURE AND ACCREDITATION APPLICATIONS

a. Gateway Community College – Licensure and accreditation of a Certificate program in Alternate Energy Transportation Technology

Christine Thatcher presented the application and introduced Paul Silberquit, Division Director for Engineering and Applied Technology and Anthony Rish, Assistant Professor of Automotive, who represented the College.

After discussion, the program was found to be in compliance with Board of Governors' approval standards. Robert McCarthy moved approval and Leon Newman seconded; the motion passed unanimously.

7. PROGRAM LICENSURE APPLICATIONS

a. Albertus Magnus College - Licensure of a program in Human Services, leading to a Master of Science (M.S.) degree

Carlota Schechter presented the application and introduced Sheila Dunn, Dean of Evening and Graduate Programs, and Raga Maazen, Program Director, who represented the College.

After discussion, the program was found to be in compliance with Board of Governors' approval standards. Shirley Adams moved approval and Robert McCarthy seconded; the motion passed with John Donohue abstaining.

b. University of Connecticut – Licensure of a program in Professional Studies, leading to a Bachelor of Professional Studies (BPS) degree

Carlota Schechter presented the application and introduced Nancy Bull, Vice Provost for Academic Administration, Susan Nesbitt, Director of the Center for Continuing Studies, and Peter Diplock, Program Director, who represented the University.

After discussion, the program was found to be in compliance with Board of Governors' approval standards. John Donohue moved approval with the recommendation for simultaneous licensure and accreditation. Ann Clark seconded; the motion passed with Robert McCarthy abstaining.

c. Lincoln College of New England – Licensure of a program in Health Information Administration offered on ground and online, leading to a Bachelor of Science (B.S.) degree

Carlota Schechter presented the application and introduced President Lynn Brooks, Michael Diffily, Vice President for Academic and Student Affairs, and Phyllis Hilt, Chair of Health Information Management, who represented the College.

After discussion, the program was found to be in compliance with Board of Governors' approval standards. Robert McCarthy moved approval with a recommendation to license the program for a period of two years. Shirley Adams seconded; the motion passed unanimously.

d. Gibbs College – Licensure of programs in Cardiovascular Sonography and Diagnostic Medical Sonography, each leading to the Associate of Science (A.S.) degree

Christine Thatcher presented the application. The College was represented by President Kurtis Peterson and Kevin Clark, Director of Education. Shelly Zimbleman, Program Chair of Sonography at Sanford Brown College in Fenton, Missouri, and Mike Schafer, Vice President of Academics, Health Division, of Career Education Corporation also represented the Institution.

The Committee discussed the programs' admissions requirements including transfer credits and clinical sites and externships. After discussion, the program was found to be in compliance with Board of Governors' approval standards. Robert McCarthy moved approval with the stipulation that the College submit a progress report detailing transferability of general education credits. Leon Newman seconded and further amended the motion to allow the Institution to submit a progress report directly to the Department of Higher Education during the licensure period. David Dauwalder suggested that no interim report be required. After further discussion regarding the motion, the Advisory Committee on Accreditation voted unanimously to approve licensure of both programs and that curricular revision regarding transferability of credits will be submitted to the Department of Higher Education prior to Board approval.

8. INFORMATION ITEMS

Monthly Update

9. OTHER BUSINESS

10. BOARD OF GOVERNORS RESOLUTIONS – Meeting of April 28, 2010

11. NEXT ACA MEETING – June 17, 2010

12. ADJOURNMENT

The meeting adjourned at 12:20 p.m.