

BOARD OF GOVERNORS FOR HIGHER EDUCATION

Minutes of the Meeting
June 21, 2006

Department of Higher Education
Hartford, CT

Members Present: W. Bevacqua, D. Brennan, B. Flaherty, J. Gatling, H. Penner,
J. Reynolds, A. Vertefeuille

Members Absent: W. Aniskovich, R. Hollander, P. McCann Vissepó, F. Ridley

Members of the Public: B. Richards, HCC

1. Call to Order

H. Penner called the meeting to order at 11:54 a.m.

2. Approval of Minutes

A. Vertefeuille moved and W. Bevacqua seconded the motion to approve the minutes of the May 17, 2006 meeting. The motion passed unanimously.

3. Public Participation

None.

4. Report of the Board Chairman

Chairman Penner commended the work of the Department staff on the Concurrent Enrollment Report. H. Penner noted that a retreat will be taking place in August with more information to follow. He commended the University of Connecticut for its receipt of the Educational Policy Institute 2006 Award for Outstanding Retention program.

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5. Report of the Commissioner

Commissioner Lewis invited Board members to attend a news conference which will be held on Monday, June 26, 2006 at the Legislative Office Building to announce Connecticut's participation in the six-state New England Board of Higher Education initiative, *College Ready New England*. This is a campaign to encourage more students and families to think about college in the future and plan to be strongly prepared for success.

V. Lewis presented a summary of the FY06 Annual Report on Work to Achieve the Goals of the Board of Governors for Higher Education, indicating that the full draft report will be shared with the Board members at the retreat to be held this summer.

6. Commissioner's Consent Calendar

A. Vertefeuille moved and J. Gatling seconded the motion to approve the extended Commissioner's Consent Calendar, consisting of the following:

- a) Briarwood College – accreditation of a program in Criminal Justice, leading to the Bachelor of Science degree

RESOLVED that the Board of Governors for Higher Education accredit a program in Criminal Justice, leading to the Bachelor of Science (B.S.) degree, offered by Briarwood College, for a period of time concurrent with institutional accreditation.

- b) Briarwood College – accreditation of a program in Funeral Service Management, leading to the Bachelor of Science degree

RESOLVED that the Board of Governors for Higher Education accredit a program in Funeral Service Management, leading to the Bachelor of Science (B.S.) degree, offered by Briarwood College, for a period of time concurrent with institutional accreditation.

- c) Gibbs College – licensure of a program in Decorative Arts and Design, leading to an Associate in Applied Science degree

RESOLVED that the Board of Governors for Higher Education license a program in Decorative Arts and Design, leading to the Associate in Applied Science (A.A.S.) degree, to be offered by Gibbs College, until June 2009.

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- d) Goodwin College – accreditation of a program in Human Services, leading to the Associate of Science degree, a certificate in Youth Development or a certificate in Non-Profit Management

RESOLVED that the Board of Governors for Higher Education accredit a program in Human Services, leading to the Associate of Science (A.S.) degree, to a certificate in Youth Development, or to a certificate in Non-Profit Management, offered by Goodwin College, for a period of time concurrent with institutional accreditation.

- e) University of Hartford – licensure of a program in Mathematics (Certification, grades 7-12), leading to a Bachelor of Arts degree

RESOLVED that the Board of Governors for Higher Education license a program in Mathematics (Certification, grades 7-12), leading to a Bachelor of Arts (B.A.) degree, to be offered by the University of Hartford, for a period of two years, until June 30, 2008.

- f) Holy Apostles College and Seminary – reaccreditation of the College and Seminary

RESOLVED that the Board of Governors for Higher Education accept the NEASC assessment and grant reaccreditation to Holy Apostles College and Seminary until June 30, 2011.

- g) Mitchell College – approval to offer concentrations (Marketing and Design, Managerial Communications, and Information Technology Management) in its accredited program in Business Administration, leading to a Bachelor of Science degree

RESOLVED that the Board of Governors for Higher Education approve concentrations (Marketing and Design, Managerial Communications, and Information Technology Management) in an accredited program in Business Administration, leading to a Bachelor of Science (B.S.) degree, to be offered by Mitchell College.

- h) University of New Haven – licensure and accreditation of a program in Global Studies, leading to a Bachelor of Arts degree

RESOLVED that the Board of Governors for Higher Education license and accredit a program in Global Studies, leading to a Bachelor of Arts (B.A.) degree, to be offered by the University of New Haven, for a period of time concurrent with institutional accreditation.

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- i) Sacred Heart University – licensure of a program in Criminal Justice, leading to a Master of Arts degree

RESOLVED that the Board of Governors for Higher Education license Sacred Heart University to offer a program in Criminal Justice, leading to a Master of Arts degree for a period of two years, from July 1, 2006 through June 30, 2008, with the stipulation that the University provides the Board of Governors for Higher Education a mid-term evaluation report on the progress of curricular implementation, faculty in developing sustained professional ties with the discipline, building experiences in teaching graduate-level courses, becoming more familiar with criminal justice programs nationally, and maintaining an active research agenda. The report is due on June 30, 2007.

- j) St. Joseph College – licensure and accreditation of a Graduate Certificate in Action Research for the Urban Classroom

RESOLVED that the Board of Governors for Higher Education license and accredit a Graduate Certificate in Action Research for the Urban Classroom, to be offered by St. Joseph College, concurrent with institutional accreditation.

- k) St. Joseph College – licensure of a program in Women’s Studies, leading to the Bachelor of Arts degree

RESOLVED that the Board of Governors for Higher Education license a program in Women’s Studies, leading to the Bachelor of Arts (B.A.) degree, to be offered by St. Joseph College, until June 2009.

- l) Concurrent Enrollment Report

RESOLVED that the Board of Governors for Higher Education approve the Concurrent Enrollment report, endorse the policy recommendations listed below, and direct the Commissioner to implement the following recommendations as promptly as feasible.

POLICY RECOMMENDATIONS

- The Connecticut Board of Governors for Higher Education (BOG) policies should encourage all students to participate in collegiate opportunities by establishing clear guidelines and standards. As a result, the state’s public and independent institutions of higher education should be able to award high school students college credits consistently on the basis of student participation in various collegiate opportunities.

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- The Board of Governors for Higher Education should establish a framework to uniformly recognize, publicize, articulate, and evaluate all collegiate opportunities for high school students. This framework should be identified with an easily recognizable name, such as “Early College Scholars,” “Concurrent Credit Programs,” etc.
- The framework should establish eligibility criteria for high school students to participate in collegiate educational opportunities.
- The schools and colleges should target socio-economically disadvantaged students to ensure that they have equal access to such programs and opportunities. Such criteria should be part of a statewide default college preparation curriculum in high schools.
- Public and independent institutions of higher education in Connecticut should consistently recognize the value of AP courses and AP examination results and should award students equal numbers of credits for successful completion of those courses and examinations. Such credits might most appropriately be used to help satisfy general education or other programmatic requirements.
- The Board of Governors for Higher Education should develop a framework for institutional programs designed for high school students so that there are common expectations for costs, curricular contents, and number of college credits awarded. Students participating in the recognized programs should not encounter problems in receiving the published number of credits towards their general education or programmatic requirements at any Connecticut college or university.
- The framework should include access to a website that would provide information to students and parents about such programs, offer on-line AP courses or other appropriate collegiate level courses for high school students through the Connecticut Education Network (CEN), and provide “virtual” academic advising and registration so that students will select and participate in appropriate courses.
- There should be scholarship funds so that students with demonstrated financial need will receive assistance for the costs of institutional programs.
- The Board of Governors for Higher Education should establish data collection and report guidelines and require all public and independent institutions to submit annual data of concurrent enrollments.
- The State Department of Education and the Department of Higher Education should seek federal government waiver of the FERPA requirements so that the state could collaborate to collect and analyze student participation data on an annual basis so as to provide answers to the following research questions: Do any of the state’s collegiate educational opportunities make a difference for

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students when they transition from high school to college? Do college graduates who complete college-level courses while enrolled in high school perform better in college than those who have not participated in college-level courses in high school? Do high school students who have successfully completed college-level courses finish their college studies in a shorter time frame and with less financial burden than those who have not participated in college-level courses? Is the rate of enrollment in remedial courses lower for those high school students who have successfully completed college-level courses than those who have not participated in college-level courses?

m) Albertus Magnus College – reaccreditation of the College

RESOLVED that the Board of Governors for Higher Education accept the NEASC assessment and grant reaccreditation to Albertus Magnus College until September 30, 2011.

n) Capital Community College – accreditation of an on-site and an on-line program in Computer Support Specialist, leading to an Associate in Science degree and certificate programs in Computer Hardware Support Specialist and Computer Software Specialist

RESOLVED that the Board of Governors for Higher Education accredit an on-site and an on-line program in Computer Support Specialist, leading to an Associate in Science (A.S.) degree and to certificate programs in Computer Hardware Support Specialist and Computer Software Support Specialist, offered by Capital Community College, for a period of time concurrent with institutional accreditation.

o) Goodwin College – licensure of a program in Homeland Security, leading to an Associate of Science degree

RESOLVED that the Board of Governors for Higher Education license a program in Homeland Security, leading to the Associate of Science (A.S.) degree, to be offered by Goodwin College, for a period of two years, until June 30, 2008.

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- p) Gibbs College – licensure and accreditation of a program in Digital Video and Multimedia, leading to an Associate of Science degree, including a change of name and change of type of degree awarded

RESOLVED that the Board of Governors for Higher Education license and accredit a program in Digital Video and Multimedia, offered by Gibbs College, leading to the Associate of Science (A.S.) degree, for a period of time concurrent with institutional accreditation.

- q) Signing Authority

RESOLVED that the Board of Governors for Higher Education approve the individual in the Department of Higher Education position of Associate Director, Student Financial Aid, acting as an agent for the Board of Governors for Higher Education, for authorization to sign financial aid payment vouchers.

- r) Personnel Matters

RESOLVED that the Board of Governors for Higher Education, subject to its responsibilities as contained in Section 10a-5 of the Connecticut General Statutes, approve: the promotions of professional staff listed in Exhibit A; adjustments to job duties and compensation listed in Exhibit B; continuing contracts for confidential employees as listed in Exhibit C; new compensation ranges for department professional job classifications that increase by three percent to reflect cost of living changes as listed in Exhibit D and management contracts as proposed in Exhibit E, with all personnel actions to be effective with the pay period including July 1, 2006.

The motion passed unanimously.

7. Academic Affairs and Planning

- a) University of Connecticut – extension of licensure of a program in Applied Microbial Systems Analysis, leading to the Master of Science degree

A. Vertefeuille moved and J. Reynolds seconded the motion that the Board of Governors for Higher Education extend the licensure of the program in Microbial Systems Analysis, leading to the Master of Science degree, for a period of two years, until September 30, 2008. It is further recommended that the Board of Governors for Higher Education require the University of

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Connecticut to submit a progress report to the Department of Higher Education for the program by October 1, 2007, detailing its success in hiring appropriate faculty for the Department of Molecular and Cell Biology and meeting enrollment and other educational goals for the Microbial Systems Analysis program.

The motion passed with B. Flaherty opposing.

8. Report of the Standing Advisory Committee

None.

9. Other Business

None.

10. Adjournment

W. Bevacqua moved and B. Flaherty seconded the motion to adjourn at 12:30 p.m.

Respectfully submitted,

Constance Fraser
Secretary

FINANCE & ADMINISTRATION COMMITTEE
BOARD OF GOVERNORS FOR HIGHER EDUCATION

RECORD OF MEETING

Department of Higher Education
Hartford, CT
June 21, 2006

Members Present: D. Brennan, W. Bevacqua, B. Flaherty, J. Gatling, H. Penner, J. Reynolds,
A. Vertefeuille

1. Call to Order

W. Bevacqua called the meeting to order at 9:33 a.m. All board members present were declared members of the Finance & Administration Committee for the day.

2. Approval of the Finance & Administration Committee Minutes for the May 17, 2006 Meeting

On a motion made by J. Gatling, seconded by A. Vertefeuille, the Committee unanimously approved the minutes of the May 17, 2006 meeting.

3. Commissioner's Consent Calendar

On a motion made by D. Brennan, seconded by J. Gatling, the Committee unanimously voted to approve the Commissioner's Consent Calendar and forward the following item to the full Board's Consent Calendar:

a. Signing Authority

4. Executive Session – Personnel Matters

On a motion made by J. Gatling, seconded by D. Brennan, the Committee unanimously voted to enter into Executive Session at 9:35 with Commissioner Lewis in attendance for discussion on personnel matters.

The Committee returned to public session at 10:14 a.m.

On a motion made by J. Gatling, seconded by A. Vertefeuille, the Committee, subject to its responsibilities as contained in Section 10a-5 of the Connecticut General Statutes, approve: the promotions of professional staff listed in Exhibit A; adjustments to job duties and compensation listed in Exhibit B; continuing contracts for confidential employees as listed in Exhibit C; new compensation ranges for department professional job classifications that increase by three percent to reflect cost of living changes as listed in Exhibit D and management contracts as proposed in Exhibit E, with all personnel actions to be effective with the pay period including July 1, 2006 and forward the item to the full Board's Consent Calendar.

FINANCE & ADMINISTRATION COMMITTEE

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5. Adjournment

The meeting was adjourned at 10:15 a.m.

Respectfully submitted,

Mary K. Johnson
Secretary

ACADEMIC AFFAIRS AND PLANNING

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Committee

Members Present: B. Flaherty, H. Penner, J. Reynolds, A. Vertefeuille

Committee

Members Absent: W. Aniskovich, P. McCann Vissepo, F. Ridley

Other BGHE

Members Present: W. Bevacqua, D. Brennan, J. Gatling

1. Call to Order

A. Vertefeuille called the meeting to order at 10:17 a.m.

2. Approval of the Academic Affairs Committee Minutes for the May 17, 2006 Meeting

On a motion made by B. Flaherty, seconded by H. Penner, the Committee voted to approve the minutes of the May 17, 2006 meeting. The motion passed unanimously.

3. Commissioner's Consent Calendar

On a motion made by J. Reynolds, seconded by A. Vertefeuille, the Committee unanimously voted that the following items be forwarded to the full Board's Consent Calendar.

a. Briarwood College – Accreditation of a program in Criminal Justice, leading to the Bachelor of Science (B.S.) degree

b. Briarwood College – Accreditation of a program in Funeral Service Management, leading to the Bachelor of Science (B.S.) degree

c. Gibbs College – Licensure of a program in Decorative Arts and Design, leading to an Associate of Applied Science (A.A.S.) degree

d. Goodwin College – Accreditation of a program in Human Services, leading to the Associate of Science (A.S.) degree, a certificate in Youth Development, or a certificate in Non-Profit Management

e. University of Hartford – Licensure of a program in Mathematics (Certification, grades 7-12), leading to a Bachelor of Arts (B.A.) degree

f. Holy Apostles College and Seminary – Reaccreditation of the College and Seminary

g. Mitchell College – Approval to offer concentrations (Marketing and Design, Managerial Communications, and Information Technology Management) in its accredited program in Business Administration, leading to a Bachelor of Science (B.S.) degree

h. University of New Haven – Licensure and accreditation of a program in Global Studies, leading to a Bachelor of Arts (B.A.) degree

i. Sacred Heart University – Licensure of a program in Criminal Justice, leading to a Master of Arts (M.A.) degree

j. St. Joseph College – Licensure and accreditation of a Graduate Certificate in Action Research for the Urban Classroom

k. St. Joseph College – Licensure of a program in Women’s Studies, leading to a Bachelor of Arts (B.A.) degree

4. Action Items

a. Concurrent Enrollment Report

J. Zdanys presented the Concurrent Enrollment Report and invited Estela Lopez of the Connecticut State University System, Jill Thorne of the University of Connecticut and Paul Susen of the Community College System Office to come forward to engage in the discussion. A copy of the report is available from the Department of Higher Education.

After discussion, B. Flaherty moved to approve the report, endorse the policy recommendations in the report, and direct the Commissioner to implement the recommendations as promptly as feasible and to forward the item to the Commissioner’s Consent Calendar. W. Bevacqua seconded; the motion passed unanimously.

b. Albertus Magnus College – Reaccreditation of the College

J. Zdanys reviewed the staff report and introduced President Julia McNamara, who represented the College.

After discussion, J. Reynolds moved to accept the NEASC assessment and grant reaccreditation to Albertus Magnus College until September 30, 2011 and to forward the item to the Commissioner’s Consent Calendar. H. Penner seconded; the motion passed unanimously.

c. Capital Community College – Accreditation of an on-site and on-line program in Computer Support Specialist, leading to an Associate in Science (A.S.) degree and certificate programs in Computer Hardware Support Specialist and Computer Software Support Specialist

J. Zdanys reviewed the staff report and introduced Mary Ann Affleck, Executive Dean and Professor Joan Marchessault, who represented the College.

After discussion, J. Reynolds moved to accredit an on-site and an on-line program in Computer Support Specialist, leading to an Associate in Science (A.S.) degree and to certificate programs in Computer Hardware Support Specialist and Computer Software Support Specialist, offered by Capital Community College, for a period of time concurrent with institutional accreditation. Ms. Reynolds also moved to forward the item to the Commissioner’s Consent Calendar. H. Penner seconded; the motion passed unanimously.

d. University of Connecticut – Extension of licensure of a program in Applied Microbial Systems Analysis, leading to the Master of Science (M.S.) degree

J. Zdanys reviewed the staff report. The University was represented by Suman Singha, Vice Provost for Academic Affairs, and Professor Linda Strausbaugh.

After discussion, J. Reynolds moved to extend the licensure of the program in Microbial Systems Analysis, leading to the Master of Science (M.S.) degree, offered by the University of Connecticut, for a period of two years, until September 30, 2008, with the requirement that the University of Connecticut submit a progress report to the Department of Higher Education for the program by October 1, 2007, detailing its success in hiring appropriate faculty for the Department of Molecular and Cell Biology and meeting enrollment and other educational goals for the Microbial Systems Analysis program. Ms. Reynolds also moved to forward the item to the Commissioner's Consent Calendar. B. Flaherty seconded; the motion passed unanimously.

e. Goodwin College – Licensure of a program in Homeland Security, leading to an Associate of Science (A.S.) degree

J. Zdanys reviewed the staff report and introduced Ann Clark, Vice President, Janet Jefford, Director of Curriculum Planning and Accreditation, and Ron Lee, Program Director, who represented the College.

After discussion, J. Reynolds moved to license a program in Homeland Security, leading to the Associate of Science (A.S.) degree, to be offered by Goodwin College, for a period of two years, until June 30, 2008, and to forward the item to the Commissioner's Consent Calendar. B. Flaherty seconded; the motion passed unanimously.

Gibbs College – Licensure and accreditation of a program in Digital Video and Multimedia, leading to an Associate of Science (A.S.) degree, including a change of name and change of type of degree awarded

J. Zdanys reviewed the staff report. The College was represented by Richard Farmer, Vice President for Academic Affairs, Marc Feldman, Director of Compliance, and Robert Jaben, Director of the Digital Video and Multimedia program.

After discussion, J. Reynolds moved to license and accredit a program in Digital Video and Multimedia, offered by Gibbs College, leading to the Associate of Science (AS.S.) degree, for a period of time concurrent with institutional accreditation, and to forward the item to the Commissioner's Consent Calendar. B. Flaherty seconded; the motion passed unanimously.

5. Information Items

J. Zdanys presented the monthly update.

6. Other Business

Minutes of the ACA meeting of May 18, 2006

7. Adjournment

The meeting adjourned at 11:59 a.m.

Respectfully submitted,

Jonas Zdanys, Secretary