

BOARD OF GOVERNORS FOR HIGHER EDUCATION

Minutes of the Meeting
April 19, 2006

Department of Higher Education
Hartford, CT

Members Present: W. Aniskovich, D. Brennan, B. Flaherty, J. Gatling, J. Reynolds,
F. Ridley, A. Vertefeuille

Members Absent: W. Bevacqua, H. Penner, P. McCann Vissepó

Members of the Public: G. Ragosta, CCIC; B. Richards, HCC

1. Call to Order

F. Ridley called the meeting to order at 11:55 a.m.

2. Approval of Minutes

F. Ridley moved and J. Gatling seconded the motion to approve the minutes of the March 15, 2006, with the correction noting that H. Penner called the meeting to order and not F. Ridley. The motion passed unanimously.

3. Public Participation

None.

4. Report of the Board Chairman

F. Ridley indicated that he did not have a report.

5. Report of the Commissioner

Commissioner Lewis provided an update on the budget and legislative process including a list of bills pending for action. She noted the agency is particularly interested in the agency's bill regarding the private occupational schools. This bill reforms the agency's oversight of these schools.

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V. Lewis highlighted the increase of funding sought for financial aid. She also noted that the Appropriations Committee included \$150,000 in the agency's "Other Expenses" budget line. If endorsed, these funds will support a systemwide student financial aid database.

6. Commissioner's Consent Calendar

A. Vertefeuille moved and J. Gatling seconded the motion to approve the extended Commissioner's Consent Calendar, consisting of the following:

- a) Central Connecticut State University – licensure of a program in Mechanical Engineering, leading to the Bachelor of Science degree

RESOLVED that the Board of Governors for Higher Education license a program in Mechanical Engineering, leading to the Bachelor of Science (B.S.) degree, to be offered by Central Connecticut State University, for a period of three years, until April 30, 2009. This resolution is made with the understanding that this will be the first and only program in Engineering offered by the University and its School of Technology, and that the program will serve as the location of Engineering education within the Connecticut State University System. This resolution is also made with the stipulation that the Board of Governors for Higher Education require the University to submit a report by March 1, 2007, to address the following concerns raised by the Evaluation Team: (1) clarification of the relationship between Engineering Technology and Mechanical Engineering as well as the differences between the programs and their purposes in the School of Technology; (2) contributions the program is making to meet the state's need for aerospace and manufacturing engineers; (3) success in ensuring the appropriate administration of the program, including the appointment of an individual solely responsible for directing the Mechanical Engineering program; (4) success in upgrading laboratory facilities and enrichment of instrumentation, to ensure appropriate experiential learning and research in Mechanical Engineering; (5) success in faculty hiring, particularly of a faculty member in the aerospace field; (6) success in encouraging the current faculty to make the appropriate transition from expertise in teaching and research in engineering technology to expertise in teaching and research in engineering; (7) success in the review of the curriculum, to ensure that it continues fully to meet national engineering accreditation standards; (8) success in upgrading library holdings to support the program; and (9) success in meeting enrollment as well as financial projections to ensure that the program is financially stable, including ensuring ongoing stability of the University's

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technology programs and offerings. It is further resolved that the Board of Governors for Higher Education require an annual report from the University, due by January 1, 2008 and by January 1, 2009 (which will be incorporated into the University's application for program accreditation), on contributions the program is making to meet the state's need for aerospace and manufacturing engineers and on the program's success in meeting enrollment as well as fiscal goals.

- b) International College of Hospitality Management, Cesar Ritz, Suffield – licensure of a program in Culinary Arts Management, leading to an Associate in Science degree

RESOLVED that the Board of Governors for Higher Education license a program in Culinary Arts Management, leading to an Associate of Science degree, to be offered by the International College of Hospitality Management, Cesar Ritz, from May 1, 2006 to April 30, 2008, with the stipulation that the College must submit annual progress reports and supporting evidence (due on December 31, 2006, and December 31, 2007) for review by the Department of Higher Education, which will report its findings to the Board of Governors for Higher Education. The College's progress reports must address the following specific areas:

- The process and result of assessment of prior academic and experiential learning (more specifically, the College must clearly define and articulate the academic relationship between the college and the culinary school owned by the same parent company);
- The implementation of professional development opportunities for faculty members and student affairs staff members who either do not meet the state's academic credentialing standards or who fail to demonstrate adequate experience and knowledge base in working with college students.

- c) Quinnipiac University – licensure and accreditation of a program in Health Law, leading to a Master of Laws degree

RESOLVED that the Board of Governors for Higher Education license and accredit a program in Health Law, leading to a Master of Laws (LL.M.) degree, to be offered by Quinnipiac University, for a period of time concurrent with institutional accreditation.

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- d) University of Connecticut – accreditation of a program in Educational Leadership, leading to the Doctor of Education degree

RESOLVED that the Board of Governors for Higher Education accredit a program in Educational Leadership, leading to the Doctor of Education (Ed. D.) degree, offered by the University of Connecticut, for a period of time concurrent with institutional accreditation.

- e) University of Connecticut – licensure of a program in Public Health with a concentration in Behavioral Health Science, leading to the Doctor of Philosophy degree

RESOLVED that the Board of Governors for Higher Education license a program in Public Health, leading to the Doctor of Philosophy (Ph. D.) degree, to be offered by the University of Connecticut, until April 2009.

- f) Briarwood College – licensure of a program in Dental Hygiene, leading to the Associate in Science degree

RESOLVED that the Board of Governors for Higher Education license a program in Dental Hygiene, leading to the Associate of Science (A.S.) degree, to be offered by Briarwood College, from May 1, 2006 through April 30, 2008, with the stipulation that the program must be accredited by the American Dental Association (ADA) by the time of state accreditation.

- g) Central Connecticut State University – modification of a program in Modern Languages by adding a specialization in Italian, leading to a Master of Arts degree

RESOLVED that the Board of Governors for Higher Education approve the modification of a program in Modern Languages by adding a specialization in Italian, leading to the Master of Arts (M.A.) degree, to be offered by Central Connecticut State University for a period of time concurrent with institutional accreditation.

- h) Fairfield University – program modification of the accredited Master of Science in Nursing

RESOLVED that the Board of Governors for Higher Education approve a modification of the accredited Master of Science in Nursing (M.S.N.) program, offered by Fairfield University, to include a track in Nurse Anesthesia.

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- i) University of Bridgeport – modification, by adding an online version, of the accredited General studies program, leading to a Bachelor of Science degree

RESOLVED that the Board of Governors for Higher Education approve the modification, by adding an online version, of the accredited General Studies program, leading to a Bachelor of Science degree, to be offered by the University of Bridgeport for a period of time concurrent with institutional accreditation.

- j) Personnel Matters

RESOLVED that the Board of Governors, subject to its responsibilities as contained in Section 10a-5 of the Connecticut General Statutes, approve the promotion of the support staff listed in Exhibit A (on file), retroactive to October 14, 2005.

RESOLVED that the Board of Governors request the Commissioner to seek a written opinion from the Attorney General prior to the May 1st filing deadline regarding whether members of the Board of Governors for Higher Education must file Annual Statements of Financial Interests since the Board has never previously been petitioned to file and has just been informed of this issue. The Commissioner's letter should reflect the Board's unanimous decision, as non-salary volunteers who have no direct decision over state contracts, not to file in the absence of such an opinion. Furthermore, in light of the fact that the deadline is May 1st, it should be asked that the Attorney General's opinion come in advance of the deadline to permit members of the Board to comply with the law if necessary.

7. Report of the Standing Advisory Committee

G. Ragosta indicated that the Standing Advisory Committee has been reviewing and editing its by-laws which will be voted on in May. The Committee also will finalize the agenda for its joint meeting with the Board of Governors on student academic advising.

8. Other Business

None.

9. Adjournment

J. Gatling moved and D. Brennan seconded the motion to adjourn at 12:02 p.m.

Respectfully submitted,

Constance Fraser
Secretary

FINANCE & ADMINISTRATION COMMITTEE
BOARD OF GOVERNORS FOR HIGHER EDUCATION

RECORD OF MEETING

Department of Higher Education
Hartford, CT
April 19, 2006

Members Present: W. Aniskovich, D. Brennan, J. Gatling, F. Ridley

1. Call to Order

F. Ridley called the meeting to order at 11:36 a.m.

2. Approval of the Finance & Administration Committee Minutes for the March 15, 2006 Meeting

On a motion made by J. Gatling, seconded by D. Brennan, the Committee unanimously approved the minutes of the March 15, 2006 meeting.

3. Executive Session – Personnel Matters

On a motion made by F. Ridley, seconded by J. Gatling, the Committee unanimously voted to enter into Executive Session at 11:37 with Commissioner Lewis in attendance for discussion on personnel matters.

The Committee returned to public session at 11:51 a.m.

On a motion made by F. Ridley, seconded by W. Aniskovich, the Committee, subject to its responsibilities as contained in Section 10a-5 of the Connecticut General Statutes, approve the promotion of the support staff listed in Exhibit A, retroactive to October 14, 2005 and forward the item to the full Board's Consent Calendar.

On a motion made by W. Aniskovich, seconded by J. Gatling, the Committee request the Commissioner to seek a written opinion from the Attorney General prior to the May 1st filing deadline regarding whether members of the Board of Governors for Higher Education must file Annual Statements of Financial Interests since the Board has never previously been petitioned to file and has just been informed of this issue. The Commissioner's letter should reflect the Board's unanimous decision, as non-salary volunteers who have no direct decision over state contracts, not to file in the absence of such an opinion. Furthermore, in light of the fact that the deadline is May 1st, it should be asked that the Attorney General's opinion come in advance of the deadline to permit members of the Board to comply with the law if necessary.

FINANCE & ADMINISTRATION COMMITTEE

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6. Adjournment

The meeting was adjourned at 11:55 a.m.

Respectfully submitted,

Mary K. Johnson
Secretary

ACADEMIC AFFAIRS AND PLANNING
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Committee

Members Present: W. Aniskovich, B. Flaherty, J. Reynolds, F. Ridley, A. Vertefeuille

Committee

Members Absent: H. Penner, P. McCann Vissepo

Other BGHE

Members Present: D. Brennan, J. Gatling

1. Call to Order

A. Vertefeuille called the meeting to order at 9:35 a.m.

2. Approval of the Academic Affairs Committee Minutes for the March 15, 2006 Meeting

On a motion made by F. Ridley, seconded by B. Flaherty, the Committee voted to approve the minutes of the March 15, 2006 meeting. The motion passed, with J. Reynolds abstaining.

3. Commissioner's Consent Calendar

On a motion made by B. Flaherty, seconded by W. Aniskovich, the Committee unanimously voted that the following items be forwarded to the full Board's Consent Calendar.

a. Briarwood College – Licensure of a program in Dental Hygiene, leading to the Associate of Science (A.S.) degree

b. Central Connecticut State University – Modification of a program in Modern Languages by adding a specialization in Italian, leading to the Master of Arts (M.A.) degree

c. Fairfield University – Program Modification of the accredited Master of Science in Nursing

d. University of Bridgeport – Modification, by adding an online version, of the accredited General Studies program, leading to a Bachelor of Science (B.S.) degree

4. Action Items

a. Central Connecticut State University – Licensure of a program in Mechanical Engineering, leading to the Bachelor of Science (B.S.) degree

J. Zdanys reviewed the staff report and introduced President John W. Miller, Hakim Salah-Din, Vice President for Academic Affairs, and Zdzislaw Kremens, Dean of the School of Technology, who represented the University.

After discussion, J. Reynolds moved to license a program in Mechanical Engineering, leading to the Bachelor of Science (B.S.) degree, to be offered by Central Connecticut State University, for a period of three years, until April 30, 2009, with the understanding that this will be the first and only program in Engineering offered by the University and its School of Technology, and that the program will serve as the location of Engineering education within the Connecticut State University System. This motion is also made with the stipulation that the Board of Governors for Higher Education require the University to submit a report by March 1, 2007, to address the following concerns raised by the Evaluation Team: (1) clarification of the relationship between Engineering Technology and Mechanical Engineering as well as the differences between the programs and their purposes in the School of Technology; (2) contributions the program is making to meet the state's need for aerospace and manufacturing engineers; (3) success in ensuring the appropriate administration of the program, including the appointment of an individual solely responsible for directing the Mechanical Engineering program; (4) success in upgrading laboratory facilities and enrichment of instrumentation, to ensure appropriate experiential learning and research in Mechanical Engineering; (5) success in faculty hiring, particularly of a faculty member in the aerospace field; (6) success in encouraging the current faculty to make the appropriate transition from expertise in teaching and research in engineering technology to expertise in teaching and research in engineering; (7) success in the review of the curriculum, to ensure that it continues fully to meet national engineering accreditation standards; (8) success in upgrading library holdings to support the program; and (9) success in meeting enrollment as well as financial projections to ensure that the program is financially stable, including ensuring ongoing stability of the University's technology programs and offerings. Ms. Reynolds also moved that the Board of Governors for Higher Education require an annual report from the University, due by January 1, 2008 and by January 1, 2009 (which will be incorporated into the University's application for program accreditation), on contributions the program is making to meet the state's need for aerospace and manufacturing engineers and on the program's success in meeting enrollment as well as fiscal goals, and to forward the item to the Commissioner's Consent Calendar. B. Flaherty seconded; the motion passed unanimously.

b. International College of Hospitality Management, Cesar Ritz – Licensure of a program in Culinary Arts Management, leading to an Associate in Science (A.S.) degree

J. Zdanys reviewed the staff report and introduced President Tad Graham-Handley, who represented the College.

After discussion, J. Reynolds moved to license a program in Culinary Arts Management, leading to an Associate of Science (A.S.) degree, to be offered by the International College of Hospitality Management, Cesar Ritz, from May 1, 2006 to April 30, 2008, with the stipulation that the College must submit annual progress reports and supporting evidence (due on December 31, 2006, and December 31, 2007) for review by the Department of Higher Education, which will report its findings to the Board of Governors for Higher Education. The College's progress reports must address the following specific areas:

- The process and result of assessment of prior academic and experiential learning (more specifically, the College must clearly define and articulate the academic relationship between the college and the culinary school owned by the same parent company);

- The implementation of professional development opportunities for faculty members and student affairs staff members who either do not meet the state's academic credentialing standards or who fail to demonstrate adequate experience and knowledge base in working with college students.

Ms. Reynolds also moved to forward the item to the Commissioner's Consent Calendar. B. Flaherty seconded; the motion passed unanimously.

c. Quinnipiac University – Licensure and accreditation of a program in Health Law, leading to a Master of Laws (LL.M.) degree

J. Zdanys reviewed the staff report. The University was represented by Brad Saxton, Dean of the School of Law.

After discussion, J. Reynolds moved to license and accredit a program in Health Law, leading to the Master of Laws (LL.M.) degree, to be offered by Quinnipiac University, for a period of time concurrent with institutional accreditation, and to forward the item to the Commissioner's Consent Calendar. B. Flaherty seconded; the motion passed unanimously.

d. University of Connecticut – Accreditation of a program in Educational Leadership, leading to the Doctor of Education (Ed.D.) degree

J. Zdanys reviewed the staff report and introduced James Henkel, Associate Vice Provost, and Barry Sheckley, Department Head of Educational Leadership, who represented the University.

After discussion, J. Reynolds moved to accredit a program in Educational Leadership, leading to the Doctor of Education (Ed. D.) degree, to be offered by the University of Connecticut, for a period of time concurrent with institutional accreditation, and to forward the item to the Commissioner's Consent Calendar. B. Flaherty seconded; the motion passed unanimously.

e. University of Connecticut – Licensure of a program in Public Health with a concentration in Behavioral Health Sciences, leading to the Doctor of Philosophy (Ph.D.) degree

J. Zdanys reviewed the staff report. The University was represented by James Henkel, Associate Vice Provost, Ann Ferris, Director of Nutritional Sciences, and Professor Susan Reisine.

After discussion, J. Reynolds moved to license a program in Public Health, leading to the Doctor of Philosophy (Ph. D.) degree, to be offered by the University of Connecticut, until April 2009, and to forward the item to the Commissioner's Consent Calendar. B. Flaherty seconded; the motion passed unanimously.

5. Progress Reports

The Graduate Institute – Annual Report

J. Zdanys reviewed the Institute's annual report and noted increasing enrollments and the improved financial condition of the Institute.

6. Information Items

Report on the College of Technology

J. Zdanys introduced Karen Birch of the Community College System, who presented information about the College of Technology. Dr. Birch explained that the College of Technology is a “virtual” college focusing on Engineering and Technology programs. The curriculum, which is industry driven, is approved and offered by the Community Colleges in the state and graduates can transfer into 4 years institutions. Dr. Birch noted that the College of Technology will host an event at the Connecticut Convention Center, May 17-18, 2006, on State of the Art Manufacturing.

**Connecticut High School Student Concurrent Enrollment in Colleges and Universities:
Policy Recommendations**

Yuhang Rong presented to the Board of Governors for Higher Education Policy Recommendations on Concurrent Enrollment. Dr. Rong highlighted enrollments of first-time college students with previous college credits at various institutions throughout the state.

The Board was asked to review the recommendations which will be voted on at the Board of Governors’ May meeting.

J. Zdanys also presented the monthly update.

7. Other Business

Minutes of the ACA meeting March 16, 2006

8. Adjournment

The meeting adjourned at 11:35 a.m.

Respectfully submitted,

Jonas Zdanys, Secretary