

BOARD OF GOVERNORS FOR HIGHER EDUCATION

Minutes of the Meeting  
June 15, 2005

Department of Higher Education  
Hartford, CT

Members Present: W. Bevacqua, D. Brennan, J. Gatling, H. Penner, F. Ridley,  
A. Vertefeuille

Members Absent: B. Flaherty, R. Lane, P. McCann Vissepó, J. Reynolds

Members of the Public: T. Breen, Journal Inquirer; M. Brennan, University of Phoenix;  
B. Frahm, Hartford Courant; P. Hamlin, University of Phoenix;  
T. Mauriello, Republican-American; L. Palmer Noon, University of  
Phoenix; N. Olderman, UConn; M. Powers, University of Phoenix;  
G. Ragosta, CCIC; K. Rodin, UConn; S. Singha, UConn

1. Call to Order

H. Penner called the meeting to order at 12:44 p.m.

2. Approval of Minutes

D. Brennan moved and J. Gatling seconded the motion to approve the minutes of the May 18, 2005 meeting and confirm the actions taken at that meeting. The motion passed unanimously, with an abstention from A. Vertefeuille who did not attend the May 18, 2005 meeting.

3. Public Participation

None.

4. Report of the Board Chairman

H. Penner announced that Brian Flaherty has been appointed to the Board of Governors for Higher Education, but was not able to attend the June meeting. He will be sworn in as a Board member at the September meeting. Penner noted a Board retreat will be scheduled for either July or August.

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5. Report of the Commissioner

V. Lewis discussed the end of the 2005 legislative session. She indicated new legislation resulted in several new tasks, including a Textbook Summit and Early Education Taskforce.

6. Commissioner's Consent Calendar

A. Vertefeuille moved and D. Brennan seconded the motion to approve the extended Commissioner's Consent Calendar, consisting of the following:

- a) Fairfield University – accreditation of a program in Electrical and Computer Engineering leading to the Master of Science degree

RESOLVED that the Board of Governors for Higher Education accredit a program in Electrical and Computer Engineering, leading to the Master of Science degree, to be offered by Fairfield University, for a period of time concurrent with institutional accreditation.

- b) Hartford Seminary – approval of a Graduate Certificate Program in Interfaith Dialogue

RESOLVED that the Board of Governors for Higher Education accredit a certificate program in Interfaith Dialogue, to be offered by Hartford Seminary, for a period of time concurrent with institutional accreditation.

- c) Mitchell College – accreditation of a program in Psychology leading to the Bachelor of Science degree, with options in General Psychology, Community Psychology, and Developmental Psychology

RESOLVED that the Board of Governors for Higher Education accredit a program in Psychology, leading to the Bachelor of Science degree, to be offered by Mitchell College, for a period of time concurrent with institutional accreditation.

- d) University of Rhode Island, Kingston, Rhode Island – authorization to place students in the programs of school psychologists and school library media for the required field experience and clinical practice in Connecticut schools

RESOLVED that the Board of Governors for Higher Education authorize the University of Rhode Island to place students in the programs of school psychologists and school library media for the required field experience and clinical practice in Connecticut schools for five years from July 1, 2005 through June 30, 2010.

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e) Recommendation of the Taskforce on Library and Learning Resources

RESOLVED that the Board of Governors for Higher Education endorse the Recommendations made by the Connecticut Taskforce on Library and Learning Resources and the *Statement of Principles, Academic Libraries in Connecticut*, that the Board of Governors for Higher Education endorse the new language of Section 10a-34-18 of the *Regulations for Licensure and Accreditation of Institutions and Programs of Higher Learning* and that the Board charge the Commissioner and the Department of Higher Education to take the steps necessary to incorporate that new language into those Regulations.

f) Albertus Magnus College – licensure of a program in Leadership leading to the Master of Arts degree

RESOLVED that the Board of Governors for Higher Education license Albertus Magnus College to offer a program in Leadership, leading to the Master of Arts degree for two years from July 1, 2005 through June 30, 2007, with the stipulations that the College will demonstrate the following by the time of accreditation application:

- Clearer faculty ownership of the program by articulating the roles of program overseers and program developers, and by formally appointing a faculty program coordinator;
- Permanence of the program advisory council;
- Evaluation of LDR 502 Leadership and the New Science: Research Design & Methods for Understanding Leadership.

g) Norwalk Community College – reaccreditation of the College

RESOLVED that the Board of Governors for Higher Education accept the NEASC assessment and grant accreditation to Norwalk Community College until September 30, 2010.

h) Quinnipiac University – licensure of a program in Health Care Management leading to Master of Business Administration degree

RESOLVED that the Board of Governors for Higher Education license Quinnipiac University to offer a program in Health Care Management, leading to the Master of Business Administration degree for two years from July 1, 2005 through June 30, 2007.

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- i) St. Vincent's College – licensure of a program in General Studies leading to the Associate in Science degree

RESOLVED that the Board of Governors for Higher Education license a program in General Studies, leading to the Associate in Science degree, to be offered by St. Vincent's College, until June 2008.

- j) University of Bridgeport – reaccreditation of the University

RESOLVED that the Board of Governors for Higher Education accept the NEASC assessment and grant reaccreditation to the University of Bridgeport until December 31, 2009, and that this continuation of the University's accreditation by the Board of Governors include the following expectations: that the University will submit a copy, for review, of the Annual Report on Finance and Enrollment to the Department of Higher Education by December 15, 2005; that the University will submit a copy of its NEASC progress report, for review, to the Department of Higher Education in Spring 2007; and that the Department of Higher Education will participate in the focused visit by NEASC following the submission of the Spring 2007 progress report, unless earlier submissions warrant intervening action.

- k) University of Bridgeport – licensure of a program in Computer Science and Engineering leading to the Doctor of Philosophy degree

RESOLVED that the Board of Governors for Higher Education license a program in Computer Science and Engineering, leading to the Doctor of Philosophy degree, to be offered by the University of Bridgeport, until June 2008.

- l) University of Bridgeport – accreditation of a program in Dental Hygiene leading to the Bachelor of Science degree, offered on-line

RESOLVED that the Board of Governors for Higher Education accredit a program in Dental Hygiene, leading to the Bachelor of Science degree, to be offered on-line by the University of Bridgeport, for a period of time concurrent with institutional accreditation.

- m) University of Connecticut – licensure of a program in Homeland Security Leadership leading to the Master of Professional Studies degree

RESOLVED that the Board of Governors for Higher Education license a program in Homeland Security Leadership, leading to a Master of Professional Studies degree, offered by the University of Connecticut, for a period of two years, until June 30, 2007.

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- n) University of Connecticut – licensure of a program in Physical Therapy leading to the Doctor of Physical Therapy degree

RESOLVED that the Board of Governors for Higher Education license a program in Physical Therapy, leading to the Doctor of Physical Therapy degree, to be offered by the University of Connecticut, until June 2008.

- o) The University of Phoenix, Phoenix, Arizona – licensure of the following programs: BS in Business/Administration, BS in Business/Management, BS in Business/Marketing, BS in Business/E-Business, BS in Information Technology, BS in Management, MA in Organizational Management, Master of Business Administration, Master of Business Administration in E-Business, Master of Business Technology Management, and MS in Computer Information Systems to be offered by the University of Phoenix in Norwalk, CT

RESOLVED that the Board of Governors for Higher Education license the following programs, to be offered by the University of Phoenix at a campus in Norwalk, Connecticut, for a period of three years, until June 30, 2008: B.S. in Business/Administration, B.S. in Business/Management, B.S. in Business/Marketing, B.S. in Business/E-Business, B.S. in Information Technology, B.S. in Management, M.A. in Organizational Management, Master of Business Administration, Master of Business Administration in E-Business, Master of Business Administration in Technology Management, and M.S. in Computer Information Systems. The Board of Governors requires the following: (a) that the University of Phoenix provide progress reports, every six months, with the first report due by December 30, 2005, on the University's implementation of its Library Plan for the proposed Norwalk campus and fulfillment of its commitment to create and sustain an appropriate and adequate on-site library – with core and supporting collections – to support all of the programs licensed for the University's proposed Norwalk campus; on the University's fulfillment of its commitment to hire eleven full-time faculty members, one for each of the programs to be offered at the Norwalk campus; and on the University's implementation, in Norwalk, of its newly-created University College curriculum; (b) that the University of Phoenix provide a report to the Department of Higher Education promptly following the University's signing of a facility lease, that the Department conduct a visit to review the adequacy of such facilities, and that the Department provide a report to the Board of Governors on the results of that visit; (c) that the Department of Higher Education conduct a formal interim evaluation visit and make a formal report to the Board of Governors, by December 2006, on the progress of the University of Phoenix on fulfilling its educational plans in Connecticut and in meeting the requirements, as defined above, of the Board of Governors.

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- p) Tuition and Fee Schedules for Connecticut Public Colleges and Universities for the 2005-06 Academic Year

RESOLVED that the Board of Governors for Higher Education, guided by the state's goals to ensure affordable access, encourage college attendance and support workforce development in Connecticut, endorse the 2005-06 tuition and fee adjustments as presented.

- q) Tuition Schedule for the Department of Higher Education Alternate Route to Certification

RESOLVED that the Board of Governors for Higher Education approve a tuition increase for the Alternate Route to Certification program to \$3,300 effective with the ARC I Summer 2006 cohort.

The motion passed unanimously.

7. Finance and Administration

- a) Personnel Contracting

D. Brennan moved and A. Vertefeuille seconded the following motion:

RESOLVED that the Board of Governors for Higher Education, subject to its responsibilities as contained in Section 10a-5 of the Connecticut General Statutes, approve the continuing contracts offered to Department managers as noted in Exhibit A. (Exhibit on file)

The motion passed unanimously.

- b) Connecticut Aid to Public College Students Grant Program FY 2006 Allocation Formula

W. Bevacqua moved and D. Brennan seconded the following motion:

RESOLVED that the Board of Governors for Higher Education recommend that the Commissioner allocate the Connecticut Aid to Public College Students (CAPCS) appropriation for the FY 2006 proportioning the existing formula to mitigate the impact of data errors.

The motion passed unanimously.

8. Report of the Standing Advisory Committee

None.

9. Other Business

None.

10. Adjournment

H. Penner moved and W. Bevacqua seconded the motion to adjourn at 12:48 p.m.

Respectfully submitted,

Constance Fraser  
Secretary

FINANCE & ADMINISTRATION COMMITTEE  
BOARD OF GOVERNORS FOR HIGHER EDUCATION

RECORD OF MEETING

Department of Higher Education  
Hartford, CT  
June 15, 2005

Members Present: W. Bevacqua, D. Brennan, J. Gatling, H. Penner, F. Ridley, A. Vertefeuille

1. Call to Order

F. Ridley designated all Board members to serve on the Finance and Administration Committee. W. Bevacqua called the meeting to order at 9:34 a.m.

2. Approval of the Finance & Administration Committee Minutes for the May 18, 2005 Meeting

On a motion made by J. Gatling, seconded by F. Ridley, the Committee unanimously approved the minutes of the May 18, 2005 meeting.

3. Executive Session – Personnel Matters

On a motion made by D. Brennan, seconded by J. Gatling, the Committee unanimously voted to enter into Executive Session at 9:35 with Commissioner Lewis in attendance for discussion on personnel matters.

The Committee returned to public session at 10:00 a.m.

On a motion made by D. Brennan, seconded by J. Gatling, the Committee, subject to its responsibilities as contained in Section 10a-5 of the Connecticut General Statutes, unanimously voted to approve the continuing contracts offered to Department managers as noted in Exhibit A.

4. Commissioner's Consent Calendar

- a. Tuition and Fee Schedules for Connecticut Public Colleges and Universities for the 2005-06 Academic Year

F. Ridley requested that this item be removed from the Commissioner's Consent Calendar for further comments and discussion. There was a brief discussion regarding the excess credit fee charge at the community colleges. V. Lewis noted that this is a standing practice at Connecticut State University, as well as in other institutions across the country. Board members encouraged the Department to work with the constituent units to get some kind of equity in the way fees are

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charged. There being no further discussion, the item was placed back on the Commissioner's Consent Calendar.

- b. Tuition Schedule for the Department of Higher Education Alternate Route to Certification

On a motion made by H. Penner, seconded by F. Ridley, the Committee unanimously voted to forward both items to the full Board's Consent Calendar.

5. Action Item

- a. Connecticut Aid to Public College Students Grant Program FY 2006 Allocation Formula

M. Johnson reported that the Connecticut Aid to Public College Students (CAPCS) grant program provides funding through this Department to our public colleges for need-based student financial aid.

For FY 2006, there is a significant variation in the formula distribution from the prior year largely as a result of double-digit increases in unmet need at the University of Connecticut and the Community Colleges. In addition, the results are complicated by two issues. First, the formula is distorted for a second year by an error in the data submitted by Southern Connecticut State University (SCSU) to the U.S. Department of Education. Second, while the data source provides a consistent measure of unmet need across the system, it includes unmet need for out-of-state students as well. Therefore, the Department is recommending a slight modification to the formula which would adjust for the incorrect data and include an in-state residence modifier resulting in a more equitable distribution of funds to those institutions that are serving the neediest state residents.

P. Kedderis, Chief Fiscal Officer, Connecticut State University System Office, reported that the error in the data submitted by SCSU has been identified, fixed and should be not reoccur in the future.

There was a brief discussion concerning the installation of new financial aid software at the constituent units to improve the data source. M. Johnson reported that the installations should be complete on a universal basis by next year. It was further noted that income data on all students would be beneficial.

On a motion made by H. Penner, seconded by J. Gatling, the Committee unanimously voted to recommend that the Commissioner allocate the Connecticut Aid to Public College Students (CAPCS) appropriation for FY 2006 proportioning the formula to mitigate the impact of data errors and residency status as detailed on Exhibit A. In addition, it is recommended that the Commissioner work with the constituent units to improve the availability of consistent financial aid data and to encourage collection of income data on all students.

This item was added to the Commissioner Consent Calendar.

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6. Information Item

a. Highlights – FY 2005-07 Biennial Operating Budget for Higher Education

M. Johnson reviewed the highlights of the FY 2005-07 biennial operating budget for higher education. She reported that the general fund budget calls for \$1,228.6 million for the FY 2005-07 biennium, including \$606.5 million in FY 2006 and \$622.1 million in FY 2007. It holds student financial aid programs to level funding for both years, with the exception of the Capitol Scholarship Program which increased \$1.7 million. The final budget for the Department of Higher Education follows the Appropriations Committee recommendations, with the exception of the Higher Education Matching Grant that is funded at a reduced level from surplus and the addition of the WCSU Greek Chair. The addition of \$50,000 for a committee to review Professionalization of Early Childhood Education remains.

M. Johnson reported on additional budget implementation provisions that do not renew administrative expenditure caps for system offices and systemwide administration. They also require the constituent units to reduce FY 2007 operating expenses and carry forward \$93,390 from FY 2005 to complete funding for the Department's personnel services, the Minority Teacher Incentive Program and Connecticut Aid to Charter Oak budget lines.

7. Other

J. Ciarleglio reviewed the Higher Education and Employment Advancement Committee Bill Record Book. She reported that, while the session has adjourned, there is a special session starting on June 23<sup>rd</sup> for capital projects, special transportation and OPM implementer bills.

8. Adjournment

The meeting was adjourned at 10:40 a.m.

Respectfully submitted,

Mary K. Johnson  
Secretary

ACADEMIC AFFAIRS AND PLANNING  
Minutes of the Meeting  
June 15, 2005

Committee

Members Present: H. Penner, F. Ridley, A. Vertefeuille

Committee

Members Absent: R. Lane, J. Reynolds, P. McCann Vissepo

Other BGHE

Members Present: W. Bevacqua, D. Brennan, J. Gatling, V. Lewis

1. Call to Order

Chairman Vertefeuille called the meeting to order at 10:45 a.m. and asked that all members of the Board serve as members of the Academic Affairs and Planning Committee for the day.

2. Approval of the Academic Affairs Committee Minutes for the May 18, 2005 Meeting

On a motion made by F. Ridley, seconded by J. Gatling, the Committee voted to approve the minutes of the May 18, 2005 meeting. The motion passed unanimously.

3. Commissioner's Consent Calendar

On a motion made by H. Penner, seconded by F. Ridley, the Committee unanimously voted that the following items be forwarded to the full Board's Consent Calendar.

**a. Fairfield University – Accreditation of a program in Electrical and Computer Engineering, leading to the Master of Science degree**

**b. Hartford Seminary – Approval of a Graduate Certificate Program in Interfaith Dialogue**

**c. Mitchell College – Accreditation of a program in Psychology, leading to the Bachelor of Science degree, with options in General Psychology, Community Psychology, and Development Psychology**

**d. University of Rhode Island, Kingston, Rhode Island – Authorization to place students in the programs of school psychologists and school library media for the required field experience and Clinical practice in Connecticut schools.**

4. Action Items

**a. Recommendations of the Taskforce on Library and Learning Resources**

J. Zdanys presented to the Board of Governors an updated report on the Recommendations of the Taskforce on Library and Learning.

After discussion, F. Ridley moved to endorse the Recommendations made by the Connecticut Taskforce on Library and Learning Resources and the *Statement of Principles, Academic Libraries in Connecticut*. Mr. Ridley also moved to endorse the new language of Section 10a-34-18 of the *Regulations for Licensure and Accreditation of Institutions and Programs of Higher Learning* and that the Board charge the Commissioner and the Department of Higher Education to take the steps necessary to incorporate that new language into those Regulations, and to forward the item to the Commissioner's Consent Calendar. H. Penner seconded; the motion passed unanimously.

**b. Albertus Magnus College – Licensure of a program in Leadership, leading to the Master of Arts degree**

J. Zdanys reviewed the staff report and introduced President Julia McNamara, William Schulz, Vice President for Academic Affairs, and Mr. Robert Buccino, Vice President for Advancement and Training, who represented the College.

After discussion, F. Ridley moved to license a program in Leadership, leading to the Master of Arts degree, for two years, from July 1, 2005 through June 30, 2007, with the stipulation that the College will demonstrate the following by the time of accreditation application:

- Clearer faculty ownership of the program by articulating the roles of program overseers and program developers, and by formally appointing a faculty program coordinator;
- Permanence of the program advisory council;
- Evaluation of LDR 502 Leadership and the New Science: Research Design & Methods for Understanding Leadership.

Mr. Ridley also moved to forward the item to the Commissioner's Consent Calendar. H. Penner seconded; the motion passed unanimously.

**c. Norwalk Community College – Reaccreditation of the Institution**

J. Zdanys reviewed the staff report and introduced President David Levinson, who represented the College, and Paul Susen, Chief Academic Officer, Community College System.

After discussion, H. Penner moved to accept the NEASC assessment and grant accreditation to Norwalk Community College until September 30, 2010, and to forward the item to the Commissioner's Consent Calendar. J. Gatling seconded; the motion passed unanimously.

**d. Quinnipiac University – Licensure of a program in Health Care Management, leading to a Master of Business Administration degree**

J. Zdanys reviewed the staff report and introduced Dean Mark Thompson, who represented the University.

After discussion, F. Ridley moved to license Quinnipiac University to offer a program in Health Care Management, leading to the Master of Business Administration degree for two years, from July 1, 2005 through June 30, 2007, and to forward the item to the Commissioner's Consent Calendar. H. Penner seconded; the motion passed unanimously.

**e. St. Vincent's College – Licensure of a program in General Studies, leading to the Associate in Science degree**

J. Zdanys reviewed the staff report and introduced President John Fisher, Anita McCain, Dean of Academic Services, and Susan Capasso, Chair, General Education, who represented the College.

After discussion, F. Ridley moved to license a program in General Studies leading to the Associate in Science degree, to be offered by St. Vincent's College, for a period of three years, until June 2008, and to forward the item to the Commissioner's Consent Calendar. H. Penner seconded; the motion passed unanimously.

**f. University of Bridgeport – Reaccreditation of the University**

J. Zdanys reviewed the staff report and introduced President Neil Salonen and Laurence Connor, Provost, who represented the University.

After discussion, F. Ridley moved to accept the NEASC assessment and grant reaccreditation to the University of Bridgeport until December 31, 2009. Mr. Ridley added that this continuation of the University's accreditation by the Board of Governors include the following expectations: that the University will submit a copy, for review, of the Annual Report on Finance and Enrollment to the Department of Higher Education by December 15, 2005; that the University will submit a copy of its NEASC progress report, for review, to the Department of Higher Education in Spring 2007; and that the Department of Higher Education will participate in the focused visit by NEASC following the submission of the Spring 2007 progress report, unless earlier submissions warrant intervening action, and to forward the item to the Commissioner's Consent Calendar. H. Penner seconded; the motion passed unanimously.

**g. University of Bridgeport – Licensure of a program in Computer Science and Engineering, leading to the Doctor of Philosophy degree**

J. Zdanys reviewed the staff report and introduced Dean Tarek Sobh and Professor Khalid Elleithy of the School of Engineering, who represented the University.

After discussion, F. Ridley moved to license a program in Computer Science and Engineering leading to the Doctor of Philosophy degree, to be offered by the University of Bridgeport, until June 2008, and to forward the item to the Commissioner's Consent Calendar. H. Penner seconded; the motion passed unanimously.

**h. University of Bridgeport – Accreditation of a program in Dental Hygiene, leading to the Bachelor of Science degree, offered online.**

J. Zdanys reviewed the staff report and introduced Professor Meg Zayan, Director of the Fones School of Dental Hygiene, and Kris Bickell, Director of Distance Learning, who represented the University.

After discussion, F. Ridley moved to accredit a program in Dental Hygiene, leading to the Bachelor of Science degree, to be offered on-line by the University of Bridgeport, for a period of time concurrent with institutional accreditation, and to forward the item to the Commissioner's Consent Calendar. J. Gatling seconded; the motion passed unanimously.

**i. University of Connecticut – Licensure of a program in Homeland Security Leadership, leading to the Master of Professional Studies degree**

J. Zdanys reviewed the staff report and introduced Suman Singha, Vice Provost, Dean Krista Rodin, and Neal Olderman, Program Manager, who represented the University.

The Board raised concerns about the program and about how it fits into the mission of the University. After discussion, H. Penner moved to license a program in Homeland Studies leading to a Masters of Professional Studies degree, offered by the University of Connecticut, for a period of two years, until June 30, 2007, and to forward the item to the Commissioner's Consent Calendar. J. Gatling seconded; the motion passed with F. Ridley opposed.

**j. University of Connecticut – Licensure of a program in Physical Therapy, leading to the Doctor of Physical Therapy degree**

J. Zdanys reviewed the staff report and introduced Suman Singha, Vice Provost, Dean Joseph Smey, and Professor Scott Hasson, who represented the University.

After discussion, F. Ridley moved to license a program in Physical Therapy leading to the Doctor of Physical Therapy degree, to be offered by the University of Connecticut, until June 2008, and to forward the item to the Commissioner's Consent Calendar. J. Gatling seconded; the motion passed unanimously.

**j. University of Phoenix, Phoenix, Arizona – Licensure of the following programs: B.S. in Business/Administration, B.S. in Business/Management, B.S. in Business/Marketing, B.S. in Business/E-Business, B.S. in Information Technology, B.S. in Management, M.A. in Organizational Management, Master of Business Administration, Master of Business Administration in E-Business, Master of Business Administration in Technology Management, and M.S. in Computer Information Systems to be offered by the University of Phoenix in Norwalk, Connecticut**

J. Zdanys reviewed the staff report and introduced President Laura Palmer Noone, who represented the University.

After discussion, H. Penner moved to license the following programs, to be offered by the University of Phoenix at a campus in Norwalk, Connecticut, for a period of three years, until June 30, 2008: B.S. in Business/Administration, B.S. in Business/Management, B.S. in Business/Marketing, B.S. in Business/E-Business, B.S. in Information Technology, B.S. in Management, M.A. in Organizational Management, Master of Business Administration, Master of Business Administration in E-Business, Master of Business Administration in Technology Management, and M.S. in Computer Information Systems.

Mr. Penner also moved to require the University of Phoenix to provide progress reports, every six months, with the first report due by December 30, 2005, on the following: the University's implementation of its Library Plan for the proposed Norwalk campus and fulfillment of its commitment to create and sustain an appropriate and adequate on-site library – with core and supporting collections – to support all of the programs licensed for the University's proposed Norwalk campus; the University's fulfillment of its commitment to hire eleven full-time faculty

members, one for each of the programs to be offered at the Norwalk campus; and the University's implementation, in Norwalk, of its newly-created University College curriculum, and to forward the item to the Commissioner's Consent Calendar. F. Ridley seconded; the motion passed unanimously.

5. Information Items

J. Zdanys presented the monthly update and a follow-up to the Board of Governors' April Meeting with regard to the Faculty Standard Regional Forums.

6. Other Business

Minutes of the ACA meeting May 19, 2005

8. Adjournment

The meeting adjourned at 12:40 p.m.

Respectfully submitted,

Jonas Zdanys, Secretary