

BOARD OF GOVERNORS FOR HIGHER EDUCATION

Minutes of the Meeting
May 18, 2005

Legislative Office Building, Room 1B
Hartford, CT

Members Present: D. Brennan, A. Meyer, H. Penner, J. Reynolds

Members Absent: W. Bevacqua, J. Gatling, R. Lane, P. McCann Vissepó,
F. Ridley, A. Vertefeuille

Members of the Public: V. Adams, COSC; T. Graham-Handley, ICHM; B. Richards, HCC;
M. Scheinberg, Goodwin College; P. Susen, BOT CTC

1. Call to Order

H. Penner called the meeting to order at 4:13 p.m.

2. Approval of Minutes

J. Reynolds moved and A. Meyer seconded the motion to approve the minutes of the April 20, 2005 meeting. The motion passed unanimously.

3. Public Participation

None.

4. Report of the Board Chairman

H. Penner noted that following this meeting, the Board of Governors will host a reception in the Hall of the Flags at the State Capitol to honor Alice Meyer who is leaving the Board after 12 years of service.

5. Report of the Commissioner

V. Lewis noted she has attended several college and university commencements this spring, and gave the commencement address at St. Vincent's College on Friday, May 13, 2005.

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6. Commissioner's Consent Calendar

J. Reynolds moved and A. Meyer seconded the motion to approve the extended Commissioner's Consent Calendar, consisting of the following:

- a) Brown University, Providence, Rhode Island – relicensure of a program in Biology leading to the Master of Arts degree at Pfizer Central Research, Groton

RESOLVED that the Board of Governors relicense the program in Biology leading to a Master of Arts degree, offered by Brown University at Pfizer Corporation, Groton, to Pfizer employees, for a period of three years, until May 31, 2008.

- b) Capital Community College – licensure and accreditation of a program in General Studies leading to an Associate in Science degree

RESOLVED that the Board of Governors license and accredit Capital Community College to offer a program in General Studies, leading to an Associate in Science degree for a period of time concurrent with institutional accreditation.

- c) Fairfield University – licensure and accreditation of a program in Mechanical Engineering leading to the Master of Science degree

RESOLVED that the Board of Governors license and accredit a program in Mechanical Engineering leading to the Master of Science degree, offered by Fairfield University, for a period of three years, until May 31, 2008.

- d) Paier College of Art – approval of programs in fine arts, graphic design, illustration, interior design, and photography, leading to a diploma

RESOLVED that the Board of Governors to approve the Paier College of Art to offer programs in fine arts, graphic design, illustration, interior design, and photography, leading to a diploma, for a period of time concurrent with institutional accreditation.

- e) Case Western Reserve University, Cleveland, Ohio – approval to offer four lecture courses, as part of a Doctor of Nursing program, on-site at Greenwich Hospital

RESOLVED that the Board of Governors approve a select number of courses, to be offered by Case Western Reserve University, on-site at Greenwich Hospital until June 2008.

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- f) Goodwin College – accreditation of a program in Nursing leading to the Associate in Science degree

RESOLVED that the Board of Governors accredit a program in Nursing leading to the Associate in Science degree, to be offered by Goodwin College, concurrent with institutional accreditation.

- g) International College of Hospitality Management – reaccreditation of the institution

RESOLVED that the Board of Governors accept the NEASC assessment and grant accreditation to the International College of Hospitality Management until June 30, 2008.

- h) Teikyo Post University – change of ownership of the University, change of the University's name, and change in the University's status to For-Profit

RESOLVED that the Board of Governors approve the change of ownership of Teikyo Post University, the change of the University's name to Post University, the change in the College's status to For-Profit, and to extend the accreditation of Post University until December 31, 2005, at which time the Board of Governors will review the recommendations of the New England Association of Schools and Colleges and make its determination on the regular continuation of institutional accreditation for Post University.

- i) Quinnipiac University – licensure of a program in Organizational Leadership, leading to a Master of Science degree

RESOLVED that the Board of Governors license a program in Organizational Leadership, leading to the Master of Science degree, offered by Quinnipiac University, for a period of three years, until May 31, 2008, with the stipulation that the University provide the Department of Higher Education with a progress report, by May 1, 2006, that includes the following: a report on enrollments and an admissions profile; an update on program finances; a report on the success of program delivery, including advising support for students; the success of the accelerated courses as measured by student learning outcomes and competency assessments; and a report on faculty hiring and program participation, including advising responsibilities.

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- j) University of Hartford – licensure of a program in Physical Therapy leading to the Doctor of Physical Therapy

RESOLVED that the Board of Governors license a program in Physical Therapy leading to the Doctor of Physical Therapy degree, to be offered by the University of Hartford, until June 30, 2008.

The motion passed unanimously.

7. Finance and Administration

- a) Review of Annual Professional Evaluations and Contracting

J. Reynolds moved and A. Meyer seconded the following motion:

RESOLVED that the Board of Governors for Higher Education, subject to its responsibilities as contained in Section 10a-5 of the Connecticut General Statutes, approve the promotions of professional staff listed in Exhibit A, adjustments to job duties and compensation, listed in Exhibit B and one-time merit awards listed in Exhibit C. Further, that continuing contracts be offered to confidential employees as listed in Exhibit D, with all personnel actions to be effective with the pay period including July 1, 2005 except for merit awards which shall be paid in the next regular pay period. Finally, that the compensation ranges for department professional job classifications be increased by two-and-a-half percent as of July 1, 2005 to reflect cost of living changes as listed in Exhibit E. All exhibits are on file.

The motion passed unanimously.

- b) Operating Fund Quarterly Reports for the Nine-Month Period Ending March 31, 2005

J. Reynolds moved and D. Brennan seconded the following motion:

RESOLVED that the Board of Governors for Higher Education approve the operating fund quarterly reports for the nine-month period ending March 31, 2005, for the University of Connecticut, University of Connecticut Health Center, Connecticut State University, Community-Technical College System and Board for State Academic Awards for submission to the Office of Policy and Management and the Appropriations and Education Committees.

The motion passed unanimously.

8. Report of the Standing Advisory Committee

None.

9. Other Business

A. Meyer gave the report of the Nominating Committee, comprised of William Bevacqua, Albert Vertefeuille and Alice Meyer. J. Reynolds moved and D. Brennan seconded the motion to re-elect Harry Penner as Chair of the Board and Frank Ridley as Vice Chair. Both appointments are for two years. The motion passed unanimously.

10. Adjournment

H. Penner moved and D. Brennan seconded the motion to adjourn at 4:20 p.m.

Respectfully submitted,

Constance Fraser
Secretary

FINANCE & ADMINISTRATION COMMITTEE
BOARD OF GOVERNORS FOR HIGHER EDUCATION

RECORD OF MEETING

Department of Higher Education
Hartford, CT
May 18, 2005

Members Present: D. Brennan, V. Lewis, A. Meyer, J. Reynolds, H. Penner

Other BGHE
Present:

1. Call to Order

H. Penner called the meeting to order at 2:33 p.m. H. Penner requested that all Board members present serve as members of the Finance and Administration Committee for this particular meeting.

2. Approval of the Finance & Administration Committee Minutes for the March 16, 2005 Meeting

On a motion made by D. Brennan, seconded by A. Meyer, the Committee unanimously approved the minutes of the March 16, 2005 meeting.

3. Executive Session – Personnel Matters

On a motion made by D. Brennan, seconded by J. Reynolds, the Committee unanimously voted to enter into Executive Session at 2:35 with Commissioner Lewis in attendance for discussion on personnel matters.

The Committee returned to public session at 3:10 p.m.

On a motion made by D. Brennan, seconded by A. Meyer, the Committee, subject to its responsibilities as contained in Section 10a-5 of the Connecticut General Statutes, unanimously voted to approve the promotions of professional staff listed in Exhibit A, adjustments to job duties and compensation listed in Exhibit B and one-time merit awards listed in Exhibit C. Further, that continuing contracts be offered to confidential employees as listed in Exhibit D, with all personnel actions to be effective with the pay period including July 1, 2005 except for merit awards which shall be paid in the next regular pay period. Finally, that the compensation ranges for department professional job classifications be increased by two-and-a-half percent as of July 1, 2005 to reflect cost-of-living changes as listed in Exhibit E.

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4. Action Item

a. Operating Fund Quarterly Reports for the Nine-Month Period Ending March 31, 2005

M. Johnson reported on revenue and expenditure activity for the nine-month period ending March 31, 2005.

The University of Connecticut recorded 84 percent of budgeted revenue and expended about 75 percent of budget expenditures. M. Johnson noted that personal services and other expense spending is lower than historical experience due to the Early Retirement Incentive Program (ERIP) replacement hires not being on payroll for the whole nine-month period and a general slow down generated by the Position Review Committee.

The UConn Health Center recorded 74 percent of budgeted revenue and expended just under 75 percent of budget. The year-to-date deficit is due to the Correctional Managed Care account. The same patient with high utilization of pharmacy products is back.

The Connecticut State University recorded almost 88 percent of budgeted revenue and has expended 75 percent of its budget thus far. M. Johnson noted that Auxiliary revenue is eight percent over plan due to higher food revenue and a two percent over plan enrollment increase for the fall semester. With the exception of student aid, all categories are in line with historical spending patterns. Spending on student aid exceeded plan by \$5 million.

The Community-Technical College System recorded 85 percent of revenue and expended 77 percent of budget. While overall spending is running slightly ahead of plan as a result of the healthy enrollment increases experienced by the system, spending by category is generally in line with historical patterns.

The Board for State Academic Awards which operates Charter Oak State College and the Connecticut Distance Learning Consortium recorded 74 percent of budget revenue and expended 69 percent of its budget. Personal services spending is lower than planned due to a lag in enrollment of Bridgeport Education applicants. Equipment spending at the CTDLC is higher than expected and is being reviewed for possible coding errors.

M. Johnson reported that all of the units are in compliance with the statutory administrative expenditure caps through the third quarter according to the information submitted to the Department.

On a motion made by D. Brennan, seconded by A. Meyer, the Committee unanimously voted to approve the operating fund quarterly reports for the nine-month period ending March 31, 2005, for the University of Connecticut, University of Connecticut Health Center, Connecticut State University, Community-Technical College System and Board for State Academic Awards for

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submission to the Office of Policy and Management and the Appropriations and Education Committees.

5. Information Item

a. Highlights – Finance, Revenue & Bonding Committee Recommendations

M. Johnson reported that the Finance, Revenue and Bonding Committee's recommended general obligation capital budget provides \$329.1 million for the biennium, including \$106.5 million in FY 2006 and \$222.6 million in FY 2007 which represents 99.5 percent and 100.8 percent of the Governor's recommendation. Including the \$168 million previously authorized funds for the biennium under 21st Century UConn, higher education would receive a total of \$497.1 million. The University of Connecticut receives \$52.9 million in FY 2006 and \$49.3 million in FY 2007. The Health Center receives \$26.1 million in FY 2006 and \$39.7 million in FY 2007.

6. Adjournment

The meeting was adjourned at 3:21 p.m.

Respectfully submitted,

Mary K. Johnson
Secretary

ACADEMIC AFFAIRS AND PLANNING
Minutes of the Meeting
May 18, 2005

Committee

Members Present: A. Meyer, H. Penner, J. Reynolds

Committee

Members Absent: R. Lane, F. Ridley, A. Vertefeuille, P. McCann Vissepo

Other BGHE

Members Present: D. Brennan, V. Lewis

1. Call to Order

In the absence of Chairman Vertefeuille, H. Penner asked J. Reynolds to chair the Academic Affairs and Planning Committee, and all members of the Board were asked to serve as members of the Academic Affairs and Planning Committee for the day. J. Reynolds called the meeting to order at 3:22 p.m.

2. Approval of the Academic Affairs Committee Minutes for the April 20, 2005 Meeting

On a motion made by A. Meyer, seconded by D. Brennan, the Committee voted to approve the minutes of the April 20, 2005 meeting. The motion passed unanimously.

3. Commissioner's Consent Calendar

On a motion made by A. Meyer, seconded by H. Penner, the Committee unanimously voted that the following item be forwarded to the full Board's Consent Calendar.

a. Brown University, Providence, Rhode Island – Relicensure of a program in Biology, leading to the Master of Arts degree at Pfizer Central Research, Groton

b. Capital Community College – Licensure and accreditation of a program in General Studies, leading to an Associate of Science degree

c. Fairfield University – Licensure and accreditation of a program in Mechanical Engineering, leading to the Master of Science degree

d. Paier College of Art, Hamden – Approval of programs in fine arts, graphic design, illustration, interior design and photography, leading to a diploma

4. Action Items

a. Case Western Reserve University, Cleveland, Ohio – Approval to offer four lecture courses, as a part of a Doctor of Nursing program, on-site at Greenwich Hospital

J. Zdanys reviewed the staff report and introduced Moreen Donahue, Senior Vice President of Patient Care Services and On-Site Program Coordinator, who represented the University.

After discussion, A. Meyer moved to approve a select number of courses, to be offered by Case Western Reserve University, on-site at Greenwich Hospital until June 2008, and to forward the item to the Commissioner's Consent Calendar. H. Penner seconded; the motion passed unanimously.

b. Goodwin College – Accreditation of a program in Nursing, leading to the Associate in Science degree

J. Zdanys reviewed the staff report and introduced President Mark Scheinberg, who represented the College.

After discussion, A. Meyer moved to accredit a program in Nursing, leading to the Associate in Science degree, to be offered by Goodwin College, concurrent with institutional accreditation, and to forward the item to the Commissioner's Consent Calendar. D. Brennan seconded; the motion passed unanimously.

c. International College of Hospitality Management – Re-accreditation of the Institution

J. Zdanys reviewed the staff report and introduced President Tad Graham-Handley, who represented the College.

After discussion, A. Meyer moved to accept the NEASC assessment and grant accreditation to the International College of Hospitality Management until June 30, 2008, and to forward the item to the Commissioner's Consent Calendar. H. Penner seconded; the motion passed unanimously.

d. Teikyo Post University – Change of Ownership of the University, Change of the University's Name, and Change in the University's Status to For-Profit

J. Zdanys reviewed the staff report and introduced President Jon Jay DeTemple, Patricia Sanders, Academic Vice President, and Scott Allen, Vice President for Finance and Administration, who represented the University.

After discussion, D. Brennan moved to approve the change of ownership of Teikyo Post University, the change of the University's name to Post University, the change in the College's status to For-Profit, and to extend the accreditation of Post University until December 31, 2005, at which time the Board of Governors will review the recommendations of the New England Association of Schools and Colleges and make its determination on the regular continuation of institutional accreditation for Post University. D. Brennan also moved to forward the item to the Commissioner's Consent Calendar. A. Meyer seconded; the motion passed unanimously.

e. Quinnipiac University – Licensure of a program in Organizational Leadership, leading to a Master of Science degree

J. Zdanys reviewed the staff report and introduced William Clyde, Dean of the College of Professional Studies and Cheryl Harrison, Executive Director, who represented the University.

After discussion, A. Meyer moved to license a program in Organizational Leadership, leading to the Master of Science degree, offered by Quinnipiac University, for a period of three years, until

May 31, 2008, with the stipulation that the University provide the Department of Higher Education with a progress report, by May 1, 2006, that includes the following: a report on enrollments and an admissions profile; an update on program finances; a report on the success of program delivery, including advising support for students; the success of the accelerated courses as measured by student learning outcomes and competency assessments; and a report on faculty hiring and program participation, including advising responsibilities. A. Meyer also moved to forward the item to the Commissioner's Consent Calendar. D. Brennan seconded; the motion passed unanimously.

f. University of Hartford – Licensure of a program in Physical Therapy, leading to the Doctor of Physical Therapy degree

J. Zdanys reviewed the staff report and introduced Dean Dorothy Zeiser and Catherine Certo, Director of Physical Therapy, who represented the University.

After discussion, A. Meyer moved to license a program in Physical Therapy leading to the Doctor of Physical Therapy degree, to be offered by the University of Hartford, until June 30, 2008, and to forward the item to the Commissioner's Consent Calendar. D. Brennan seconded; the motion passed unanimously.

g. Recommendations of the Taskforce on Library and Learning Resources

In the interest of time, J. Zdanys asked the Board to defer the item until the June 15, 2005 meeting.

5. Progress Reports

a. Briarwood College – The Program in Funeral Service Management, leading to the Bachelor of Science degree

In the interest of time, J. Zdanys asked that the Board review the progress report of the program and forward any questions to his attention.

b. Goodwin College – The Program in Human Services, leading to the Associate of Science degree, a certificate in Youth Development, or a certificate in Non-Profit Management

In the interest of time, J. Zdanys asked that the Board review the progress report of the program and forward any questions to his attention.

7. Information Items

J. Zdanys presented an update report on iCONN, as well as the monthly update.

8. Adjournment

The meeting adjourned at 4:12 p.m.

Respectfully submitted,

Jonas Zdanys, Secretary