

# BOARD OF GOVERNORS FOR HIGHER EDUCATION

Minutes of the Meeting  
September 15, 2004

University of Connecticut – Waterbury Campus  
Waterbury, CT

Members Present: W. Bevacqua, D. Brennan, J. Gatling, A. Meyer, H. Penner, J. Reynolds, F. Ridley

Members Absent: R. Lane, P. McCann Vissepó, A. Vertefeuille

Members of the Public: T. Augustyn, NVCC; J. Battista, NVCC; J. Bielemis, NBC-30; T. Borden, UConn; A. Brightly, UConn; S. Brown, UConn; K. Bucker, NVCC; G. Bysiewicz-Garber, CSU; K. Casey, UConn; W. Chartowski, NVCC; W. Cibes, CSU; L. Clark, WCSU; C. Delaney, WCSU; J. DeTemple, Teikyo Post; L. Dzijrec, UConn; D. Fox, NVCC; B. Frahm, Hartford Courant; K. Herin, UConn; M. Herzog, CTC; J. Jeffrigs, NVCC; C. Johnson, UConn; E. Lemay, UConn; E. Lopez, CSU; K. Luzz, NVCC; E. McBreen, UConn; C. Mirola, NVCC; J. Ottman, NVCC; C. Pennington, NBC-30; B. Piscopo, WCSU; W. Pizzuto, UConn; M. Rising, UConn; S. Roosa, St. Mary's Hospital; R. Sanders, NVCC; J. Schmotter, WCSU; S. Singha, UConn; S. Smith, NVCC; D. Steele, UConn; P. Susen, CTC; J. Tobin, Waterbury Hospital; B. White, St. Mary's Hospital

## 1. Call to Order

H. Penner called the meeting to order at 11:46 a.m.

## 2. Approval of Minutes

A. Meyer moved and W. Bevacqua seconded the motion to approve the minutes of the June 15, 2004 meeting. The motion passed unanimously, with abstention from D. Brennan and F. Ridley who did not attend the June 15, 2004 meeting.

## 3. Public Participation

None.

## 4. Report of the Board Chairman

Chairman Penner noted that Commissioner Lewis as the President of the State Higher Education Executive Officers, led the group at its annual August meeting in Portland, Oregon. He thanked the Commissioner for her leadership and role in this important organization. H. Penner noted a recent New York Times article indicating that most students from Connecticut are choosing schools the state.

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H. Penner informed the Board that the Board of Governors will award a Medal of Technology at the Connecticut Innovations Dinner on November 10 and urged all Board members to attend. H. Penner congratulated the Department for its work with the General Education Review Taskforce. He also complimented the work of the staff related to disciplining unlicensed colleges in Connecticut.

## 5. Report of the Commissioner

Commissioner Lewis conducted a formal signing ceremony for a new nursing pathway, inviting all of the primary public higher education institutions and hospitals in the Waterbury area. The pathway promotes careers in nursing which is a critical workforce need. V. Lewis thanked the partners to these discussions, especially, William Cibes, Chancellor, Connecticut State University; Marc Herzog, Chancellor, Board of Trustees for Community Colleges; Fred Maryanski, Provost, University of Connecticut; Richard Sanders, President, Naugatuck Valley Community College; James Schmotter, President, Western Connecticut State University; Robert Ritz, CEO, St. Mary's Hospital; and John Tobin, CEO, Waterbury Hospital. The Nursing Pathways Collaborative Letter of Understanding was signed by the partners involved.

## 6. Commissioner's Consent Calendar

J. Gatling moved and A. Meyer seconded the motion to approve the extended Commissioner's Consent Calendar, consisting of the following:

- a) Housatonic Community College – accreditation of the Program in Theater Arts leading to the Associate in Arts degree

RESOLVED that the Board of Governors accredit a program in Theater Arts, leading to the Associate in Science degree, to be offered by Housatonic Community College, for a period of time concurrent with institutional accreditation.

- b) University of Hartford, Hartford Art School – accreditation of a program in Media Arts leading to a Bachelor of Fine Arts degree

RESOLVED that the Board of Governors license a program in Media Arts, leading to the Bachelor of Fine Arts degree, to be offered by the University of Hartford, for a period of time concurrent with institutional accreditation.

- c) University of New Haven – modification of the Program in Taxation leading to the Master of Science degree

RESOLVED that the Board of Governors approve the modification of a program in Taxation, leading to the Master of Science degree, offered by the University of New Haven, for a period of time concurrent with institutional accreditation.

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- d) Hartford Seminary – reaccreditation of the Seminary

RESOLVED that the Board of Governors accept the NEASC assessment and grant accreditation to Hartford Seminary for a period of five years, until October 31, 2009.

- e) International College of Hospitality Management – approval of change in ownership and location of the College and its previously approved programs

RESOLVED that the Board of Governors approves the change in ownership and location of the College and its previously approved programs. That the present accreditation remain in effect until May 2005. That the College submit a progress report in December 2004. Further, that the Department conduct a comprehensive evaluation visit in Spring 2005.

- f) Northwestern Connecticut Community College – licensure and accreditation of a program in Educational Technology leading to the Associate in Science degree

RESOLVED that the Board of Governors license and accredit a program in Educational Technology, leading to the Associate in Science degree, to be offered by Northwestern Connecticut Community College, for a period of time concurrent with institutional accreditation.

- g) University of Connecticut, Tri-Campus – licensure of a program in Human Development and Family Studies leading to the Bachelor of Science degree

RESOLVED that the Board of Governors license a program in Human Development and Family Studies, leading to the Bachelor of Science degree, to be offered by the University of Connecticut, at Tri-Campus, for a period of three years, until September 30, 2007.

- h) University of Connecticut, Tri-Campus – licensure of a program in Psychology leading to the Bachelor of Arts degree

RESOLVED that the Board of Governors license a program in Psychology leading to the Bachelor of Arts degree, to be offered by the University of Connecticut, at Tri-Campus, for a period of three years, until September 30, 2007.

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- i) University of Connecticut, Tri-Campus – licensure and accreditation of a program in Nursing leading to the Master of Science in Nursing degree

RESOLVED that the Board of Governors license and accredit a program in Nursing, leading to the Master of Science in Nursing degree, to be offered by the University of Connecticut, Tri-Campus, in Waterbury, for a period of time concurrent with institutional accreditation.

- j) Appointments to the Advisory Committee on Accreditation

RESOLVED that the Board of Governors appoint to the Advisory Committee on Accreditation the members and alternates identified in the staff report for a term until August 2007, and authorize the Commissioner to make interim appointments to fill vacancies that may occur during the coming year.

- k) Department of Higher Education’s 2004 Affirmative Action Report

RESOLVED that the Board of Governors approved the draft of the 2004 Affirmative Action Plan and authorize the Commissioner to approve the final draft of the 2004 report for submission to the Connecticut Commission on Human Rights and Opportunities on or before October 15, 2004.

The motion passed unanimously.

7. Finance and Administration

- a) Endorsement of Technical Revisions to the Board of Governors’ Tuition and Fee Policy

In keeping with the Board of Governors for Higher Education’s commitment to ensure affordable access for Connecticut residents, a motion was made by W. Bevacqua, seconded by D. Brennan, to endorse the technical revisions to its Tuition and Fee Policy as provided in Attachment A. The motion passed unanimously.

- b) Endorsement of Modifications of Accountability Measures for the 2005 Report

W. Bevacqua moved and J. Reynolds seconded the motion that the Board of Governors endorse the recommendations of its Performance Measures Task Force for modifications to the accountability measures for higher education as contained in Attachment A for inclusion in the 2005 Accountability Report. The motion passed unanimously.

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- c) Department of Higher Education – FY 2005-07 Current Services Budget Request

W. Bevacqua moved and A. Meyer seconded the motion that the Board of Governors endorse the Department of Higher Education's FY 2005-07 Biennial General Fund Current Services Request for \$91,273,258 for FY 2006 and \$91,643,112 for FY 2007. The motion passed unanimously.

8. Report of the Standing Advisory Committee

G. Ragosta reported on the generalization of student financial aid processes and advising. The Standing Advisory Committee will report back to the Board as this moves forward.

9. Other Business

None.

10. Adjournment

W. Bevacqua moved and R. Lane seconded the motion to adjourn at 12:13 p.m.

Respectfully submitted,

Constance Fraser  
Secretary

FINANCE & ADMINISTRATION COMMITTEE  
BOARD OF GOVERNORS FOR HIGHER EDUCATION

RECORD OF MEETING

University of Connecticut - Waterbury  
Hartford, CT  
September 15, 2004

Members Present: W. Bevacqua, D. Brennan, J. Gatling, H. Penner, F. Ridley

Other BGHE

Present: V. Lewis, A. Meyer, J. Reynolds

1. Call to Order

Chairman Bevacqua called the meeting to order at 9:36 a.m.

2. Approval of the Finance & Administration Committee Minutes for the May 26, 2004 Meeting

On a motion made by J. Gatling, seconded by F. Ridley, the Committee unanimously approved the minutes of the May 26, 2004 meeting.

3. Commissioner's Consent Calendar

a. Department of Higher Education's 2004 Affirmative Action Report

A. Poole reported that the Department's 2003 Affirmative Action Plan, submitted to the Connecticut Commission on Human Rights and Opportunities, was approved and the Department remains on annual filing status. He further reported on the Department's hiring and promotional goals for 2004-05.

On a motion made by F. Ridley, seconded by J. Gatling, the Committee unanimously approved to move this agenda item to the Commissioner's Consent Calendar.

4. Action Items

a. Endorsement of Technical Revisions to the Board of Governor's Tuition and Fee Policy

M. Johnson reported that on March 31<sup>st</sup>, the Board of Governor's endorsed a revised tuition policy for Connecticut public higher education. It also directed the Commissioner to work with the constituent units and bring back recommendations for technical changes to the policy in September, 2004. A draft of recommended technical changes was developed based, in part, on earlier suggestions made by the constituent units. She noted that the new policy document is clearer, more succinct and provides greater consistency with regard to the calculation of student versus state share of educational costs.

Commissioner Lewis commented that the issue of affordability was a subject of discussion at the last State Higher Education Executive Officers (SHEEO) meeting in August. A large foundation

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has put out challenge grants across the nation asking states to come up with innovative ideas for how to manage the escalating costs of higher education.

On a motion made by J. Gatling, seconded by H. Penner, the Committee, in keeping with their commitment to ensure affordable access for Connecticut residents, unanimously endorsed the technical revisions to its Tuition and Fee Policy as provided in Attachment A.

b. Endorsement of Modifications to Accountability Measures for the 2005 Report

M. Johnson reported that over the last several months, the Performance Measures Task Force (PMTF) has been discussing ways to modify and improve the accountability measures for the next round of reporting. The review was prompted by suggestions made in a recent evaluation of the system's accountability reporting process that began in 2001. After careful review and internal discussion, the PMTF is recommending a number of modifications to be incorporated into the 2005 report due out in early February of next year. While most of the current measures are recommended for retention, a number of modifications, new measures and measure deletions are suggested. M. Johnson reviewed the recommended modifications made to the system level indicators, common core indicators and unit specific indicators.

Board members noted concerns over the deletion of measures pertaining to the state rankings of tuition and fees and collaboration activities with public schools. These deletions do not minimize the Board's concerns in these areas.

After a brief discussion on the ability to track movement from system to system, Commissioner Lewis commented that a research study has occurred with various partners and organizations that took a snapshot class, graduating class of 1997, from all high schools in Connecticut and looked at each student's progress to a degree six years after their graduation. The study looked at every graduate, their first college choice, where they have gone to college, whether they have transferred, etc. This snapshot of information will be available this fall.

On a motion made by F. Ridley, seconded by H. Penner, the Committee unanimously endorsed the recommendations of its Performance Measures Task Force for modifications to the accountability measures for higher education as contained in Attachment A for inclusion in the 2005 Accountability Report.

c. Department of Higher Education – FY 2005-07 Current Services Budget Request

M. Johnson reported that on September 1<sup>st</sup>, the Commissioner transmitted a current services budget request to the Secretary of the Office of Policy and Management as required by statute. M. Johnson reported that the document entitled, *Department of Higher Education, FY 2005-07 Current Services Budget Request*, summarizes the Department's plan to maintain current operations for the next biennium. She noted that the combination of mandated funds for both student aid and the matching grant program represent the entire current services budget increase in FY 2006 and FY 2007. Absent these drivers and inflationary and collective bargaining adjustments to programs, the overall budget is down by more than \$650,000 in FY 2006 and increases only \$70,000 in FY 2007.

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Next month, the constituent units will be presenting their overall budget requests for the next biennium. The consolidated higher education budget request for both the operating and capital budgets will be coming to the Board for final review and approval in November.

On a motion made by F. Ridley, seconded by J. Gatling, the Committee unanimously endorsed the Department of Higher Education's FY 2005-07 Biennial General Fund Current Services Request of \$91,273,258 for FY 2006 and \$91,643,112 for FY 2007.

7. Adjournment

The meeting was adjourned at 10:18 a.m.

Respectfully submitted,

Mary K. Johnson  
Secretary

ACADEMIC AFFAIRS AND PLANNING

Minutes of the Meeting

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Committee

Members Present: A. Meyer, H. Penner, F. Ridley, J. Reynolds

Committee

Members Absent: R. Lane, A. Vertefeuille, P. McCann Vissepo

Other BGHE

Members Present: W. Bevacqua, D. Brennan, J. Gatling, V. Lewis

1. Call to Order

In the absence of Chairman Vertefeuille, F. Ridley called the meeting to order at 10:31 a.m.

2. Approval of the Academic Affairs Committee Minutes for the June 15, 2004 Meeting

On a motion was made by A. Meyer, seconded by J. Reynolds, the Committee unanimously voted to approve the minutes of the June 15, 2004 meeting.

3. Commissioner's Consent Calendar

On a motion made by A. Meyer, seconded by J. Reynolds, the Committee unanimously voted that the following items be forwarded to the full Board's Consent Calendar.

- a. **Housatonic Community College – Accreditation of the program in Theatre Arts leading to the Associate in Arts degree**
- b. **University of Hartford, Hartford Art School – Accreditation of a program in Media Arts leading to a Bachelor of Fine Arts degree**
- c. **University of New Haven – Modification of the program in Taxation leading to the Master of Science degree**

4. Action Items

a. **Hartford Seminary – Reaccreditation of the Seminary**

J. Zdanys reviewed the staff report and introduced President Heidi Hadsell, who represented the Seminary.

After discussion, A. Meyer moved approval to accept the NEASC assessment and grant accreditation to Hartford Seminary for a period of five years, until October 31, 2009, and to forward the item to the Commissioner's Consent Calendar. J. Reynolds seconded, and the motion passed unanimously.

- b. **International College of Hospitality Management – Approval of change in ownership and location of the College and its previously approved programs**

J. Zdanys reviewed the staff report and introduced President Tad Graham-Handley, who represented the College.

After discussion, A. Meyer moved approval to approve the change in ownership and location of the College and its previously approved programs, that the present accreditation remain in effect until May 2005, that the College submit a progress report in December 2004, that the Department conduct a comprehensive evaluation visit in Spring 2005, and to forward the item to the Commissioner's Consent Calendar. J. Reynolds seconded and the motion passed unanimously.

**c. Northwestern Connecticut Community College – Licensure and Accreditation of a program in Educational Technology leading to the Associate in Science degree**

J. Zdanys reviewed the staff report and introduced President Barbara Douglass, Dr. Jean Wihbey, Interim Academic Dean, Kathleen Fox, Director of Distance Learning, and Janet Cosgrove, Program Coordinator, who represented the College.

After discussion, A. Meyer moved approval to license and accredit a program in Educational Technology, leading to the Associate in Science (A.S.) degree, to be offered by Northwestern Connecticut Community College, for a period of time concurrent with institutional accreditation and to forward the item to the Commissioner's Consent Calendar. J. Reynolds seconded and the motion passed unanimously.

**d. University of Connecticut, Tri-Campus – Licensure of a program in Human Development and Family Studies leading to the Bachelor of Science degree**

J. Zdanys reviewed the staff report and introduced Dr. Suman Singha, Vice Provost, Dr. Fred Maryanski, Interim Provost & Executive Vice President for Academic Affairs, and Edna McBreen, Director of the Tri-Campus, who represented the University.

After discussion, A. Meyer moved approval to license a program in Human Development and Family Studies, leading to the Bachelor of Science degree, to be offered by the University of Connecticut, at Tri-Campus, for a period of three years, until September 30, 2007, and to forward the item to the Commissioner's Consent Calendar. J. Reynolds seconded and the motion passed unanimously.

**e. University of Connecticut, Tri-Campus – Licensure of a program in Psychology leading to a Bachelor of Arts degree**

J. Zdanys reviewed the staff report; Dr. Suman Singha, Vice Provost, Dr. Fred Maryanski, Interim Provost & Executive Vice President for Academic Affairs, and Edna McBreen, Director of the Tri-Campus, represented the University.

After discussion, A. Meyer moved approval to license a program in Psychology leading to the Bachelor of Arts degree, to be offered by the University of Connecticut, at Tri-Campus, for a period of three years, until September 30, 2007, and to forward the item to the Commissioner's Consent Calendar. J. Reynolds seconded and the motion passed unanimously.

**f. University of Connecticut, Tri-Campus – Licensure and Accreditation of a program in Nursing leading to the Master of Science in Nursing degree**

J. Zdanys reviewed the staff report; Dr. Suman Singha, Vice Provost, Dr. Fred Maryanski, Interim Provost & Executive Vice President for Academic Affairs, and Dean Laura Dzurek represented the University.

After discussion, A. Meyer moved approval to license and accredit a program in Nursing, leading to the Master of Science in Nursing degree, to be offered by the University of Connecticut, Tri-Campus, in Waterbury, for a period of time concurrent with institutional accreditation and to forward the item to the Commissioner's Consent Calendar. J. Reynolds seconded and the motion passed unanimously.

**g. Appointments to the Advisory Committee on Accreditation**

J. Zdanys reviewed the staff report. A. Meyer moved approval to appoint to the Advisory Committee on Accreditation the members and alternates identified in the staff report for a term until August 2007, to authorize the Commissioner to make interim appointments to fill vacancies that may occur during the coming year, and to forward the item to the Commissioner's Consent Calendar. H. Penner seconded and the motion passed unanimously.

5. Information Items

J. Zdanys presented the Recommendations of the General Education Review Taskforce, noting that the item will be on the Board agenda for the October 20, 2004 meeting.

J. Zdanys presented an update on unlicensed Colleges and Universities operating in Connecticut and cease and desist orders that were issued in 2003-2004.

7. Adjournment

The meeting adjourned at 11:35 a.m.

Respectfully submitted,

Jonas Zdanys, Secretary