

BOARD OF GOVERNORS FOR HIGHER EDUCATION

Minutes of the Meeting
January 21, 2004

Department of Higher Education
Hartford, CT

Members Present: W. Bevacqua, D. Brennan, R. Lane, A. Meyer, H. Penner, J. Reynolds,
F. Ridley, A. Vertefeuille

Members Absent: P. McCann Visseþ

Members of the Public: P. Susen, BOT CTC

1. Call to Order

H. Penner called the meeting to order at 11:34 a.m.

2. Approval of Minutes

A. Vertefeuille moved and R. Lane seconded the motion to approve the minutes of the December 17, 2003 meeting. The motion passed unanimously.

3. Public Participation

None reported.

4. Report of the Board Chairman

Chairman Penner welcomed Jean Reynolds of Danbury as a new member of the Board. Ms. Reynolds was appointed by Governor Rowland replacing J. Kemler. Chairman Penner swore in Ms. Reynolds.

Mr. Penner informed the Board members of the Board of Governors Forum entitled "Tear Down the Walls: Leveraging Higher Education Resources for Economic Development," and noted that he will be speaking at the forum. The forum will be held on January 27, 2004.

Mr. Penner requested that a presentation be made to the Board regarding best practices for online or distance learning policies and on Connecticut's progress generally in using technology for efficiency and effectiveness in higher education.

5. Report of the Commissioner

Commissioner Lewis stated that the Board of Governors Forum grew out of higher education's work around various workforce development initiatives and with colleagues in England. England is looking to Connecticut for examples of how to form substantive partnerships with business organizations and communities. She invited all to attend, noting that there would be good discussion regarding how higher education meets the needs of the state's economy.

V. Lewis informed the Board that F. Ridley would be representing the Department of Higher Education at Middlesex Community College at the opening of their new facility in Meriden.

A. Meyer applauded and thanked the entire Department of Higher Education staff for the amount of work the agency accomplishes with the small number of staff the Department has on hand.

6. Commissioner's Consent Calendar

A. Vertefeuille moved and R. Lane seconded the motion to approve the extended Commissioner's Consent Calendar, consisting of the following:

- a) Fairfield University – licensure of a program, called the Individually Designed Major, leading to a Bachelor of Arts or to a Bachelor of Science degree

RESOLVED that the Board of Governors license a program, called Individually Designed Major, leading to the Bachelor of Arts (B.A.) or to the Bachelor of Science (B.S.) degree, to be offered by Fairfield University, for a period of three years, until December 31, 2006

- b) Holy Apostles College and Seminary – accreditation of a program in Philosophy leading to a Master of Arts in Philosophy (via distance learning)

RESOLVED that the Board of Governors accredit a program (via distance learning) in Philosophy leading to a Master of Arts in Philosophy, to be offered by Holy Apostles College, concurrent with institutional accreditation.

- c) Holy Apostles College and Seminary – accreditation of a program in Theology leading to a Masters of Arts in Theology (via distance learning)

RESOLVED that the Board of Governors accredit a program (via distance learning) in Theology leading to the Master of Arts degree to be offered by Holy Apostles College, concurrent with institutional accreditation.

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- d) University of Bridgeport – program modification approval to offer a program in Computer Science (on-line) leading to the Master of Science degree

RESOLVED that the Board of Governors approve the University of Bridgeport's request to offer a program in Computer Science (on-line) leading to the Master of Science degree.

- e) University of Bridgeport – program modification: approval to offer a program in Technology Management (on-line) leading the Master of Science degree

RESOLVED that the Board of Governors' approve the University of Bridgeport's request to offer a program in Technology Management (on-line) leading to the Master of Science degree.

- f) Briarwood College – reaccreditation of the College

RESOLVED that the Board of Governors accredit Briarwood College until December 31, 2008. This recommendation is made with the understanding that the College will forward to the Department of Higher Education a copy of its Special Progress Report, due October 1, 2005, and that it will also forward a copy of the decisions and recommendations made by the New England Association of Schools and Colleges regarding that Special Progress Report. The Department will rely on the decisions and recommendations of the New England Association of Schools and Colleges to prepare a report to the Board of Governors about the College's continuing progress during the five-year accreditation period.

- g) Mitchell College – reaccreditation of the College

RESOLVED that the Board of Governors accredit Mitchell College until December 31, 2008. This recommendation is made with the understanding that the College will forward to the Department of Higher Education a copy of its Report to the Commission on Institutions of Higher Education, due in Fall 2005, and that it will also forward a copy of the decisions and recommendations made by the New England Association of Schools and Colleges regarding that Report.

- h) Norwalk Community College – licensure and accreditation of a program in Design in Web leading to the Associate of Applied Science degree

RESOLVED that the Board of Governors license and accredit a program in Design for the Web, leading to the Associate of Applied Science (A.A.S.) degree, to be offered by Norwalk Community College, for a period of time concurrent with institutional accreditation.

The motion passed unanimously except for an abstention by D. Brennan regarding the Fairfield University item.

8. Finance and Administration Committee

W. Bevacqua and A. Vertefeuille thanked the members of the Tuition Policy Review Committee for their work and commitment to that committee. The Board will review all commentary on the recommendations and take action on the Tuition Policy at its March meeting.

9. Other Business

None.

10. Adjournment

A. Vertefeuille moved and D. Brennan seconded the motion to adjourn at 11:50 a.m.

Respectfully submitted,

Constance Fraser
Secretary

FINANCE & ADMINISTRATION COMMITTEE
BOARD OF GOVERNORS FOR HIGHER EDUCATION

RECORD OF MEETING

Department of Higher Education
Hartford, CT
January 21, 2004

Members Present: W. Bevacqua, D. Brennan, R. Lane, H. Penner, F. Ridley

Other BGHE

Present: A. Myer, J. Reynolds, A. Vertefeuille

1. Call to Order:

Chairman Bevacqua called the meeting to order at 10:38 a.m.

2. Approval of the Finance & Administration Committee Minutes for the November 19, 2003 Meeting

On a motion made by F. Ridley, seconded by H. Penner, the Committee unanimously voted to approve the minutes of the November 19, 2003 meeting.

Information Item:

Michael Meotti, Chairman, Tuition Policy Review Committee (TPRC), reviewed the proposed draft recommendations to the Connecticut Higher Education Tuition and Student Fee Policy from the TPRC.

The draft recommendations spoke to the following: 1) deregulation of tuition and fees, 2) fees and other non-tuition charges, 3) tuition paid by part-time students, 4) differential tuition and fees for different graduate programs and 5) collective bargaining increases for faculty and staff.

M. Meotti reported that the TPRC agreed that the tuition cap of 15 percent per year should be maintained but supported formal recognition of the constituent units being able to apply to the Board of Governors for an exemption of the tuition cap for good cause. The treatment of fees under the cap seems to vary. The TPRC agreed that the rules applicable to all units should be consistent. Furthermore, if the state does not provide support for part-time students on the basis as full-time students, it is recommended that part-time students not be subject to the cap. In addition, it was recommended that graduate tuition and fees not be subject to the tuition and student fee policy. Lastly, the TPRC recommended the issue concerning cap exemptions be addressed and the policy specify a list of factors that can be considered by the Board of Governors to waive the cap, such as failure by the General Assembly to appropriate the full amount of funds for collective bargaining increases.

M. Meotti reported that members of the TPRC are in support of the recommendations with the exception of Kathy Guay, Designee for Secretary Marc S. Ryan, Office of Policy and Management (OPM), who recommended streamlining the state's public higher education system to improve the bottom line for the financial operations of the state's

public colleges and universities, thereby decreasing pressure to raise tuition. This statement will be added as an addendum to the TRPC report. The University of Connecticut recommended one minor edit to the proposed revisions.

Committee members raised concerns over graduate tuition and fees being removed from the tuition policy. They also thanked and commended M. Meotti for his efforts in chairing the TPRC. Committee members agreed that this work is an important step in the right direction. Commissioner Lewis noted that she is pleased with the results and expressed the importance of the tuition cap from the students' point of view.

M. Johnson explained that advance notice of 30 days will be given to the constituent units, Connecticut institutions of higher education and the higher education community. Within the 30-day period, parties may submit written comment on the proposed tuition and student fee policy changes. An opportunity will be provided for presentation of oral comment. The Board will consider all written and oral comments prior to adoption of the proposed recommendations to the Connecticut Higher Education Tuition and Student Fee Policy.

4. Adjournment:

The meeting was adjourned at 11:22 a.m.

Respectfully submitted,

Mary K. Johnson
Secretary

ACADEMIC AFFAIRS AND PLANNING
Minutes of the Meeting
January 21, 2004

Committee Members Present: W. Bevacqua, D. Brennan, R. Lane, A. Meyer, H. Penner, J. Reynolds, F. Ridley, A. Vertefeuille

Committee Member Absent: P. McCann Vissepo

1. Call to Order

H. Penner called the meeting to order at 9:40 a.m. and all members of the Board were asked to serve as members of the Academic Affairs and Planning Committee for the day. A. Vertefeuille moved and F. Ridley seconded the motion to approve the minutes of the December 17, 2003 meeting. The motion passed unanimously.

2. Commissioner's Consent Calendar

- a) **Fairfield University – Licensure of a program, called the Individually Designed Major, leading to a Bachelor of Arts or a Bachelor of Science degree**
- b) **Holy Apostles College and Seminary – Accreditation of a program in Philosophy leading to a Master of Art in Philosophy (via distance learning)**
- c) **Holy Apostles College and Seminary – Accreditation of a program in Theology leading to a Master of Art in Theology (via distance learning)**
- d) **University of Bridgeport – Program Modification: Approval to offer a program in Computer Science (on-line) leading to the Master of Science degree**
- e) **University of Bridgeport – Program Modification: Approval to offer a program in Technology Management (on-line) leading to the Master of Science degree**

A. Meyer moved and R. Lane seconded that the items be forwarded to the full Board's Consent Calendar. The motion passed unanimously.

3. Action Items

a) Briarwood College – Reaccreditation of the College

J. Zdanys reviewed the staff report and introduced President Lynn Brooks, who represented the College.

After a brief discussion, F. Ridley moved and A. Meyer seconded that the item be forwarded to the Commissioner’s Consent Calendar. The motion passed unanimously.

b) Mitchell College – Reaccreditation of the College

J. Zdanys reviewed the staff report and introduced President Mary Ellen Jukoski, who represented the College.

After discussion, F. Ridley moved and A. Meyer seconded that the item be forwarded to the Commissioner’s Consent Calendar. The motion passed unanimously.

c) Norwalk Community College – Licensure and accreditation of a program in Design for the Web leading to the Associate of Applied Science degree

J. Zdanys reviewed the staff report and introduced Dean Renae Edge and Paul Susen, Chief Academic Officer for the Board of Trustees for the Community-Technical Colleges, who represented the College.

The Board of Governors complemented Norwalk Community College for its use of existing resources and efforts in the development of this program. After a brief discussion, A. Meyer moved and W. Bevacqua seconded the motion that the item be forwarded to the Commissioner’s Consent Calendar. The motion passed unanimously.

4. Progress Reports

a) Gibbs College – Progress Report for the licensed program in Computer Programming, leading to an Associate of Applied Science degree

J. Zdanys reviewed the staff report. F. Ridley suggested the college submit substantial evidence of enrollment predictions at the next meeting on February 18, 2004.

b) Gibbs College – Progress Report for the licensed Fashion Design and Merchandising program, leading to an Associate of Applied Science degree

J. Zdanys reviewed the staff report. F. Ridley suggested the college submit substantial evidence of enrollment predictions at the next meeting on February 18, 2004.

c) The Graduate Institute – Biannual Business Plan

J. Zdanys reviewed the staff report. F. Ridley noted that his questions regarding the Biannual Business plan will be submitted in writing to the Associate Commissioner for Academic Affairs.

4. Information Items

J. Zdanys presented the monthly update and noted that the Legion of Christ College of Humanities revised the structure and curriculum of its program and may be ready for approval in April/May 2004. The Department currently has an application from Millennium Graduate College, which would like to offer a Master of Public Administration to students in China. J. Zdanys also reported that the University of Phoenix has indicated it understands the Department's concerns and that it will meet all expectations.

5. Adjournment

The meeting adjourned at 10:38 a.m.

Respectfully submitted,

Jonas Zdanys, Secretary