

BOARD OF GOVERNORS FOR HIGHER EDUCATION

Minutes of the Meeting
November 17, 2004

Department of Higher Education
Hartford, CT

Members Present: W. Bevacqua, D. Brennan, J. Gatling, A. Meyer, H. Penner,
F. Ridley, A. Vertefeuille

Members Absent: R. Lane, P. McCann Vissepó, J. Reynolds

Members of the Public: W. Brown, Trinity; P. Cocchiola, CTC; R. Fraham, Hartford Courant;
L. Lambeck, Connecticut Post; E. Lopez, CSU; G. Ragosta, CCIC; A. Sturtz, CSU

1. Call to Order

H. Penner called the meeting to order at 11:33 a.m.

2. Approval of Minutes

A. Meyer moved and A. Vertefeuille seconded the motion to approve the minutes of the October 20, 2004 meeting. The motion passed unanimously.

3. Public Participation

None.

4. Report of the Board Chairman

Chairman Penner thanked the members of the General Education Review Taskforce for their good work. He announced that the Connecticut Medal of Technology was given to Anthony DeMaria, Ph.D., at the Innovation Day and Award Dinner on November 10 at the Mohegan Sun Convention Center.

5. Report of the Commissioner

V. Lewis stated that the recipients of the Medals of Technology and Science will be recognized in a Hall of Fame planned for the Connecticut Science and Exploration Center at Adriaen's Landing in Hartford.

She informed the Board she attended a conference on "Connecting Research, Practice and Policy in Mathematics and Science Education" in Racine, Wisconsin, and that she will brief them on the proceedings in the near future.

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V. Lewis introduced John Pothier, Senior Associate for Research, who presented the report, "*Fall 2004 College and University Headcounts in Connecticut.*" J. Pothier noted that Connecticut colleges are again enrolling record numbers of students, an upward trend expected to continue until 2008. This fall, college enrollment rose a modest 1.2 percent to a new record of 172,735. Headcounts grew 1.5 percent to 108,859 students at state-supported institutions, and 0.8 percent to 62,882 students at the independents.

Counts grew 3.6 percent at the University of Connecticut due largely to 641 more students at the Storrs campus. Connecticut State University totals were up 0.3 percent, with only Western posting a decline. The community colleges had an increase of 1.3 percent.

Within the independent sector, enrollment remained steady at the four-year nationals for a 0.7 percent increase from last fall. At the 18 four-year regionals, enrollment dipped 0.5 percent overall.

V. Lewis stated she was heartened to see growth across all types of institutions. She cautioned that with more high school graduates in the pipeline, the State needs to keep its sharp focus on assuring access and affordability for all students.

6. Commissioner's Consent Calendar

A. Vertefeuille moved and W. Bevacqua seconded the motion to approve the extended Commissioner's Consent Calendar, consisting of the following:

- a) Albertus Magnus College – modification of a program in Art Therapy leading to a Graduate Certificate

RESOLVED that the Board of Governors approve the modification of a program in Art Therapy leading to a Graduate Certificate, to be offered by Albertus Magnus College, for a period of time concurrent with institutional accreditation.

- b) Briarwood College – licensure of a program in Computer Information Systems leading to the Associate of Applied Science degree

RESOLVED that the Board of Governors approve the licensure of a program in Computer Information Systems leading to the Associate of Applied Science (A.A.S.) degree, to be offered by Briarwood College, for a period of two years, from December 1, 2004, through November 30, 2006, with the following stipulation:

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- The College must submit an interim progress report, due on November 30, 2005, to update the Board of Governors on the number and availability of computer labs (including non-class time usage) along with enrollment figures, modification of curriculum, and faculty qualifications.
- c) Operating Fund Quarterly Reports for the Three-Month Period Ending September 30, 2004

RESOLVED that the Board of Governors for Higher Education approve the operating fund quarterly reports for the three-month period ending September 30, 2004, for the University of Connecticut, University of Connecticut Health Center, Connecticut State University, Community-Technical College System and Board for State Academic Awards for submission to the Office of Policy and Management and the Appropriations and Education Committees.

- d) Central Connecticut State University – licensure of a program in Computer Engineering Technology leading to the Bachelor of Science degree

RESOLVED that the Board of Governors license a program in Computer Engineering Technology leading to the Bachelor of Science (B.S.) degree, to be offered by Central Connecticut State University, for a period of two years, until November 30, 2006.

- e) Teikyo Post University – program modification of the accredited program in Accounting, to be offered online, leading to an Associate of Science degree, a Bachelor of Science degree, and a Post-Baccalaureate Certificate

RESOLVED that the Board of Governors approve modification of the accredited program in Accounting at Teikyo Post University, now to be offered on-line as well as on campus, leading to an Associate of Science (A.S.) degree, a Bachelor of Science (B.S.) degree, and a Post-Baccalaureate Certificate, for a period of time concurrent with institutional accreditation.

- f) Recommendations of the General Education Review Taskforce

RESOLVED that the Board of Governors for Higher Education endorse the General Education Statement of Principles and the General Education Recommendations made by the Connecticut Taskforce on General Education Review. It is further recommended that the Board of Governors endorse the new language of Section 10a-34-15 of the *Regulations for Licensure and Accreditation of Institutions and Programs of Higher Learning* and that the Board charge the Commissioner and the Department of Higher Education to take the steps necessary to incorporate that new language into those Regulations. And, it is recommended that the Taskforce's General Education Recommendations be incorporated into the Statement of Principles as specific implementation guidelines for institutions and for the Department of Higher Education.

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GENERAL EDUCATION STATEMENT OF PRINCIPLES

General Education programs in Connecticut should provide a foundation for undergraduate work and life-long learning. Their purpose is to provide informational substance while developing critical perspective and synthesis; to affirm human and intellectual values while liberating the imagination; and to encourage the critical examination of ideas and provide diverse perspectives necessary to such examination, for these are the processes that form the foundation for responsible citizenship and an enlightened culture and society.

General education fulfills these goals by acquainting students with basic knowledge of (a) the past and present diversity of human achievements and perspectives at the levels of individuals, groups, and cultures; (b) how scientific and mathematical inquiry understand nature and enable technological development, and thus shape people's lives by affecting the economic and material frameworks of society; (c) how the arts and humanities foster insights about the human condition and encourage aspirations for the future, and (d) how the social sciences inform us of past efforts and guide future efforts at living together in political, economic, and cultural communities.

Furthermore, general education programs help students develop the cognitive flexibility and the skills necessary to face the changes and challenges of the future, particularly the abilities (a) to express themselves clearly and fully in both speech and writing, and to work collaboratively with others, (b) to reason independently, analytically, and quantitatively, and (c) to utilize informational technology to facilitate research and learning.

These expectations provide institutions great flexibility in their approach to and design of a general education program. Institutions may serve the goals of general education through different sets of requirements and structures specific to their character and mission. Nevertheless, an institution must coherently define how its system of general education articulates these expected skills, knowledge, and abilities and how it will integrate them with one another and within the overall mission and educational philosophy of the institution. General education programs should constitute at least one-third of the undergraduate curriculum, balanced throughout the curriculum via distribution requirements or restricted electives. Institutions must assess their general education programs independently, to assure that they meet these goals separately from the purposes of the major and other elements of the undergraduate degree program.

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To implement these Principles, the Board of Governors affirms:

- That this General Education Statement of Principles will be the foundation for undergraduate education in Connecticut.
- That each college and university in Connecticut will have in place, and will specify, its process for developing, implementing, and nurturing its general education program.
- That the general education component of an undergraduate degree program will be consistent with each institution's mission and with the general education requirements of the Board of Governors for Higher Education.
- That, while there are and ought to be varying approaches to general education, grounded in institutional mission, Connecticut's colleges and universities will strive for coherence of general education coursework, integration of general education courses into the entire undergraduate program, and for measurable learning outcomes, both for the major and for general education within the degree program.
- That each college and university will develop a plan for the periodic review and improvement of its general education requirement, so that feedback is provided on how well the institution is meeting its goals and objectives for general education.
- That the Board of Governors' quality standard for general education will continue to require that general education constitute at least one-third of all associate and baccalaureate degree programs in Connecticut.
- That the Board of Governors' quality standard for general education will be amended, as appropriate, to incorporate these recommendations and the expectations of the General Education Statement of Principles.

The Board of Governors has endorsed the following new language for Section 10a-34-15 Curriculum and Instruction, of the *Regulations for Licensure and Accreditation of Institutions and Programs of Higher Learning*.

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General Education The general education component of associate and baccalaureate degree programs must consist of a balanced and coherent program of required courses or restricted electives comprising at least one-third of the undergraduate curriculum (as prescribed in subsection (e) of Section 10a-34-17 of these regulations) , integrated into the undergraduate degree program and with measurable learning outcomes. It should introduce students to multiple academic disciplines and modes of intellectual inquiry, thereby laying the foundation for life-long learning. To do so, it should enable students to develop intellectual flexibility and to enhance essential skills, among them critical/ analytical thinking; quantitative reasoning; technological literacy; information literacy; communication (both written and oral); understanding of the values of responsible citizenship; appreciation of other cultures; and knowledge of the methods and goals of inquiry in the arts, humanities, social sciences, and natural and physical sciences.

Institutions should refer to the *General Education Statement of Principles* and to the *General Education Recommendations*, adopted by the Board of Governors for Higher Education in June 2004, as they develop and as they periodically review their general education programs to fulfill these expectations. Copies of the *Statement of Principles* and the *Recommendations* are available from the Department of Higher Education and are included in all program applications.

The motion passed unanimously.

7. Report of the Standing Advisory Committee

G. Ragosta indicated that the Standing Advisory Committee would like to meet with the Board of Governors in either January or February 2005 to discuss the textbook study.

9. Other Business

None.

10. Adjournment

W. Bevacqua moved and A. Vertefeuille seconded the motion to adjourn at 12:08 p.m.

Respectfully submitted,

Constance Fraser
Secretary

FINANCE & ADMINISTRATION COMMITTEE
BOARD OF GOVERNORS FOR HIGHER EDUCATION

RECORD OF MEETING

Department of Higher Education
Hartford, CT
October 20, 2004

Members Present: W. Bevacqua, D. Brennan, J. Gatling, H. Penner, F. Ridley

Other BGHE

Present: V. Lewis, A. Meyer, J. Reynolds, A. Vertefeuille

1. Call to Order

Chairman Bevacqua called the meeting to order at 9:12 a.m.

2. Approval of the Finance & Administration Committee Minutes for the September 15, 2004 Meeting

On a motion made by F. Ridley, seconded by H. Penner, the Committee unanimously approved the minutes of the September 15, 2004 meeting.

3. Commissioner's Consent Calendar

- a. Endowed Chair Investment Fund Annual Expenditure Reports

On a motion made by H. Penner, seconded by F. Ridley, the Committee unanimously approved moving this agenda item to the Commissioner's Consent Calendar.

4. Action Item

- a. Operating Fund Quarterly Reports for the Twelve-Month Period Ending June 30, 2004

M. Johnson reported on revenue and expenditure activity for the twelve-month period ending June 30, 2004. M. Johnson noted that mainly due to the impact of the Early Retirement Incentive Program (ERIP) and the delay in hiring replacement faculty and staff, overall spending was significantly below budget across the entire system, about \$50 million overall. The units vary in their planned disposition of these one-time unutilized funds, ranging from increased investment in facility projects and information technology at the University of Connecticut (UConn) to strengthening cash reserves at the Community-Technical College System (CTC System) and Connecticut State University (CSU). All units were in compliance with administrative expenditure caps.

There was considerable discussion regarding the planned disposition of the unutilized funds. Commissioner Lewis stated that given the limited prospects for growth in state funding and the expressed need by all units for additional support for faculty and other priority staff, there may be value in further consideration of the usage of these funds against priority needs of students and the state.

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On a motion made by F. Ridley, seconded by D. Brennan, the Committee unanimously approved the operating fund quarterly reports for the twelve-month period ending June 30, 2004, for the University, Community-Technical College System and the Board of State Academic Awards for submission to the Office of Policy and Management and the Appropriations and Education Committees.

Furthermore, it was recommended that the Board of Governors for Higher Education direct the commissioner to convene a meeting with representatives of the Governor's Office, Office of Policy and Management and the constituent units for a policy discussion of the disposition of the one-time, unspent FY 04 operating funds with particular attention given to state and student priorities.

5. Information Item

a. Unit Presentations – FY 2005-07 Operating and Capital Budget Requests

A summary of the 2005-07 General Fund expansion options by unit was distributed. M. Johnson reported that a final budget request will be presented to the Board in Governors in November for formal review.

Merle Harris, Executive Director, Board of State Academic Awards (BSAA), and President, Charter Oak State College (COSC), reported on investment, highlights, budget decisions, current services and expansion options requests for both COSC and the CTDLC. Expansion options include corporate and community outreach and a coordinator for the Women in Transition program at COSC. Ed Klonoski, Executive Director, CTDLC reported on new services and personnel needed at the CTDLC. George Claffey, Chief Information Officer, BSAA, reported briefly on capital budget, which includes technology equipment.

Marc Herzog, Chancellor, CTC System, reported on demographic trends, record enrollment demands and budget expansion options for FY 2006-07. Expansion options include a full-time faculty target ratio of 65 percent (five-year initiative), workforce initiatives to address shortages and student retention and persistence in math, science and technology. In addition, the System's Board of Trustees strongly support the initiative of increased state funding for student financial aid programs including the Connecticut Aid to Public Higher Education Students (CAPCS) program. He noted that the CTC System is committed to looking for new ways of bringing external resources to their colleges. Vicky Greene, Chief Financial and Administrative Officer, CTC System, summarized the System's FY 2006-07 operating budget request.

William J. Cibes, Chancellor, Connecticut State University (CSU), addressed CSU's fund balances for FY 2004. He anticipates that during the course of FY 2004-05, the fund balance that exceeds the guidelines will be used to cover a number of one-time extraordinary costs such as higher utility bills, deferred maintenance, debt service, emergency repairs, new faculty and student affairs personnel. He summarized CSU's FY 2005-07 current services and expansion options requests. He noted that CSU's proposed tuition increases for FY 2004-05 were decreased to a more reasonable level when the state met much of its funding requirement for collective bargaining. Expansion options include funding for faculty expansion (five-year

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initiative) and funding for the additional costs of the Standard Wage Act. CSU also supports full funding of CAPCS, matching endowment increases and the Connecticut Education Network. Lastly, he summarized capital budget requests for FY 2005-07. Board members requested a copy of Chancellor Cibes's presentation.

Lorraine Aronson, Vice-President for Financial Planning and Research, UConn, reviewed UConn's FY 2005-7 spending plan, budget components, expenditure highlights and operating budget request. She noted that UConn lost 82 faculty from ERIP, however, 69 came back to help them get through the year. She further reviewed UConn Foundation support, tuition-funded financial aid, total revenues by type and proposed tuition, fees & board increases. UConn Foundation endowment assets totaled \$252.4 million in FY 2004. At this point, average student indebtedness upon graduation has increased, from \$14,400 in FY 01 to \$17,300 in FY 04. Lastly, she reviewed the UConn Health Center's strengths, challenges and focus for coming year.

Expansion options include funding to support research and a public health initiative at the Health Center and faculty expansion at Storrs. Suman Singha, Vice Provost, Academic Affairs, UConn, reviewed the faculty growth initiative.

Board members raised concerns over UConn's need to raise tuition and request so much state appropriation when it had experienced an operating surplus at the end of FY 2004. It was further inquired as to why foundation employees are still being supported by the Operating Fund when the foundation has seen extraordinary growth and should be able to sustain itself.

6. Adjournment

The meeting was adjourned at 12:35 p.m.

Respectfully submitted,

Mary K. Johnson
Secretary

ACADEMIC AFFAIRS AND PLANNING

Minutes of the Meeting

November 17, 2004

Committee

Members Present: A. Meyer, H. Penner, F. Ridley, A. Vertefeuille

Committee

Members Absent: R. Lane, P. McCann Vissepo

Other BGHE

Members Present: W. Bevacqua, D. Brennan, J. Gatling, V. Lewis

1. Call to Order

Chairman Vertefeuille called the meeting to order at 10:12 a.m.

2. Approval of the Academic Affairs Committee Minutes for the October 20, 2004 Meeting

On a motion made by A. Meyer, seconded by F. Ridley, the Committee unanimously voted to approve the minutes of the October 20, 2004 meeting.

3. Commissioner's Consent Calendar

On a motion made by A. Meyer, seconded by H. Penner, the Committee unanimously voted that the following items be forwarded to the full Board's Consent Calendar.

a. Albertus Magnus College - Modification of a program in Art Therapy leading to Graduate Certificate

b. Briarwood College – Licensure of a program in Computer Information Systems leading to the Associate of Applied Science degree

4. Action Items

a. Central Connecticut State University – Licensure of a program in Computer Engineering Technology leading to the Bachelor of Science degree

J. Zdany reviewed the staff report and introduced Dr. Ellen Whitford, Acting Vice President for Academic Affairs, and Dr. Zdzislaw Kremens, Dean of the School of Technology, who represented the University.

After discussion, A. Meyer moved approval to license a program in Computer Engineering Technology leading to the Bachelor of Science (B.S.) degree, to be offered by Central Connecticut State University, for a period of two years, until November 30, 2006, and to forward the item to the Commissioner's Consent Calendar. H. Penner seconded, and the motion passed unanimously.

b. Saint Thomas Seminary – Re-accreditation as an institution of higher education to offer a Certificate of Religious Studies

J. Zdanys noted that no representative was present and asked the committee to postpone consideration of the Seminary's application until December. The committee unanimously voted to table this item until the December 15, 2004 meeting.

c. Teikyo Post University – Program Modification of the accredited program in Accounting, to be offered online, leading to an Associate of Science degree, a Bachelor of Science degree, and a Post-Baccalaureate Certificate

J. Zdanys reviewed the staff report and introduced President Jon Jay DeTemple and Dr. Patricia Sanders, Vice President for Academic Affairs, who represented the University.

After discussion, A. Meyer moved approval to approve modification of the accredited program in Accounting at Teikyo Post University, now to be offered on-line as well as on campus, leading to an Associate of Science (A.S.) degree, a Bachelor of Science (B.S.) degree, and a Post-Baccalaureate Certificate, for a period of time concurrent with institutional accreditation, and to forward the item to the Commissioner's Consent Calendar. H. Penner seconded and the motion passed unanimously.

d. Recommendations of the General Education Review

J. Zdanys reviewed the recommendations and introduced several members of the Taskforce who were present.

After discussion, A. Meyer moved approval that the Board of Governors for Higher Education endorse the General Education Statement of Principles and the General Education Recommendations made by the Connecticut Taskforce on General Education Review. Ms. Meyer also moved that the Board of Governors endorse the new language of Section 10a-34-15 of the *Regulations for Licensure and Accreditation of Institutions and Programs of Higher Learning* and that the Board charge the Commissioner and the Department of Higher Education to take the steps necessary to incorporate that new language into those Regulations. And, she moved that the Taskforce's General Education Recommendations be incorporated into the Statement of Principles as specific implementation guidelines for institutions and for the Department of Higher Education.

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technological development, and thus shape people's lives by affecting the economic and material frameworks of society; (c) how the arts and humanities foster insights about the human condition and encourage aspirations for the future, and (d) how the social sciences inform us of past efforts and guide future efforts at living together in political, economic, and cultural communities.

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- That, while there are and ought to be varying approaches to general education, grounded in institutional mission, Connecticut's colleges and universities will strive for coherence of general education coursework, integration of general education courses into the entire undergraduate program, and for measurable learning outcomes, both for the major and for general education within the degree program.
- That each college and university will develop a plan for the periodic review and improvement of its general education requirement, so that feedback is provided on how well the institution is meeting its goals and objectives for general education.
- That the Board of Governors' quality standard for general education will continue to require that general education constitute at least one-third of all associate and baccalaureate degree programs in Connecticut.

- That the Board of Governors' quality standard for general education will be amended, as appropriate, to incorporate these recommendations and the expectations of the General Education Statement of Principles.

The Board of Governors has endorsed the following new language for Section 10a-34-15 Curriculum and Instruction, of the *Regulations for Licensure and Accreditation of Institutions and Programs of Higher Learning*.

(b) General Education The general education component of associate and baccalaureate degree programs must consist of a balanced and coherent program of required courses or restricted electives comprising at least one-third of the undergraduate curriculum (as prescribed in subsection (e) of Section 10a-34-17 of these regulations) , integrated into the undergraduate degree program and with measurable learning outcomes. It should introduce students to multiple academic disciplines and modes of intellectual inquiry, thereby laying the foundation for life-long learning. To do so, it should enable students to develop intellectual flexibility and to enhance essential skills, among them critical/ analytical thinking; quantitative reasoning; technological literacy; information literacy; communication (both written and oral); understanding of the values of responsible citizenship; appreciation of other cultures; and knowledge of the methods and goals of inquiry in the arts, humanities, social sciences, and natural and physical sciences.

Institutions should refer to the *General Education Statement of Principles* and to the *General Education Recommendations*, adopted by the Board of Governors for Higher Education in June 2004, as they develop and as they periodically review their general education programs to fulfill these expectations. Copies of the *Statement of Principles* and the *Recommendations* are available from the Department of Higher Education and are included in all program applications.

A. Meyer also moved that the item be forwarded to the Commissioner's Consent Calendar. H. Penner seconded and the motion passed unanimously.

5. Information Items

J. Zdanys presented the monthly update.

7. Adjournment

The meeting adjourned at 11:25 a.m.

Respectfully submitted,

Jonas Zdanys, Secretary